

Nimiipuu Health

GENERAL COUNCIL REPORT



Nimiipuu Health

of the Nez Perce Tribe



tá'c léehey Nez Perce Tribal Members and Guests:

On behalf of Nimiipuu Health (NMPH), I would like to extend a warm welcome and express our gratitude for your attendance at the 2025 Spring General Council. Our report and accompanying PowerPoint presentation are available on the NMPH website for those interested.

Since the last General Council, NMPH has faced significant challenges, including unexpected provider absences and staffing shortages at both the Lapwai and Kamiah clinics. Kamiah, in particular, experienced periods of triage-only services due to these limitations. Despite offering expanded recruitment incentives, including sign-on bonuses and relocation assistance, filling key vacancies remains an ongoing challenge, especially since the 2021 departures of Korena Popp and Dr. Sansom.

We are deeply grateful to Dr. Edward Smith and Dr. Hailey Wilson for their flexibility and leadership as Co-Interim Medical Directors, including double-booking schedules in Lapwai and covering patient care in Kamiah. We also welcomed back Miles Robinson for temporary support in April and May.

Recruitment efforts continue for a Medical Director, Physician, Mid-Level Provider, and a Dentist. Additionally, a new Clinical Operations Manager position has been created to balance the workload by assuming supervision of Dental, Community Health, Pharmacy, Behavioral Health, and Optometry departments, allowing the Medical Director to focus solely on medical services. Both the Medical Director and Clinical Operations Manager report to the Executive Director.

In April, NMPH underwent a recertification survey by the Accreditation Association for Ambulatory Health Care (AAAHC). Surveyors reviewed 214 categories across 16 areas of patient care and administration, with NMPH achieving full compliance in 184 categories. We expect to receive the formal results within 7–10 days after the last surveyor report is complete, we will then address any identified deficiencies. A more detailed update will be provided at the 2025 Fall General Council.

NMPH also participated in the 2024 Financial Audit as part of the Nez Perce Tribe – Governments audit, which still has not been officially finalized. One anticipated finding relates to third-party revenue. NMPH made organizational changes in Fall 2024, including placing the Business Office under the direct supervision of the Finance Department. Improving revenue recognition and collections will require efforts from several departments, working in coordination, to implement necessary changes.

Nimiipuu Health remains steadfast in its mission to deliver high-quality, culturally sensitive healthcare. Thank you for your continued trust and support. I am incredibly grateful for our dedicated staff and am honored to work alongside them. Please feel free to contact me with any questions, concerns, or suggestions.

Kind Regards

Roberta José-Bisbee
Nimiipuu Health Executive Director
robertab@nimiipuu.org
(208) 843-2271 ext. 2943



Loretta Penney
Nimiipuu Health Executive Assistant
lorettap@nimiipuu.org
(208) 843-2271 ext.2842

Table of Contents

| | |
|---|-----------|
| Actions Approved by The Nez Perce Tribal Executive Committee | 4 |
| All-Staff Memorandum Correspondence from NMPH Executive Director | 5 |
| Meetings/Trainings | 6 |
| Medical..... | 7 |
| Optometry..... | 9 |
| Information Technology | 10 |
| Community Health | 11 |
| Purchased/Referred Care..... | 12 |
| Quality Improvement/ Risk Management | 13 |
| Human Resources | 14 |
| Business Office/Benefits Coordination/Medical Records..... | 15 |
| Laboratory/X-ray..... | 17 |
| Dental | 18 |
| Behavioral Health | 20 |
| Facilities | 21 |
| Pharmacy | 22 |
| Communications | 24 |
| Finance..... | 25 |



Actions Approved by The Nez Perce Tribal Executive Committee (NPTEC)

September 2024 – April 2025



Budget & Finance Sub-Committee

Chairman – Ashton Picard, Vice Chairman – Elizabeth Arthur-Attao

Members - Shirley J. Allman, Rachel P. Edwards, Mary Jane Miles, Ryan Oatman, Samuel N. Penney

September 2024

NMPH FY 2025 Budget in amount of \$30,703,500.00

2023-24 Property, General Liability, Auto, Crime & Excess Liability Insurance in amount of \$149,565.70.

FY 2018 Contract Support Cost Claim with I.H.S.

October 2024

NMPH Financials for period ending July 31, 2024

CompuNet, Inc. for phone system project in the amount not to exceed \$100,000.00

November 2024

NMPH Financials for period ending August 31, 2024

NMPH Christmas Bonus

December 2024

NMPH Financials for period ending September 30, 2024

I.H.S. Funding Agreement for FY 2025 in the amount of \$12,717,860.00

Tribal Opioid Response (TOR) Phase 6

January 2025

Greenway renewal contract

March 2025

NMPH Financials for period ending November 30, 2024

NMPH Financials for period ending December 31, 2024

April 2025

NMPH Financials for period ending January 31, 2025

Equipment Service Agreement

Human Resources Sub-Committee

Chairman – Rachel Edwards, Vice Chairman – Samuel N. Penney

Members – Shirley J. Allman, Elizabeth Arthur-Attao, Mary Jane Miles, Ferris Paisano III, Ryan Oatman, Ashton Picard

September 2024

Reappointment of Christina Hammond, PharmD

Reappointment of Rita Jamison, RPh

John Hopkins University Agreement

October 2024

Data Sharing Agreement with WSU

Reappointment of Dora Axtell, LMSW

Implementation of the NMPH Waq'iswiisa Pilot Program

Appointment of Ada Fryer, LMSW

Reappointment of Julie Keller, RDN

November 2024

Reappointment of Tonia Aripa, LCSW

LCSC Clinical Education Agreement

December 2024

Avista to route underground utility access crossing T3190 & T3121 (ALF)

January 2025

Appointment of Martin Palmer, DDS

Appointment of Jessica Pratt, RDH

Appointment of Walter Griffiths, MD

Your Health Idaho 2025 Agreement
Reappointment of Sabrina Wakefield, LCSW
Appointment of December Pennekamp, FNP-C (Locum)
Reappointment of Miles Robinson, FNP-C

February 2025

Reappointment of Sabrina Wakefield, LSCS
Appointment of December Pennekamp, FNP-C
Reappointment of Miles Robinson, FNP

March 2025

Appointment of Douglas Heath, DDS
Reappointment of Karen Hendren, LCSW
Reappointment of JoAnna Hendren, RDH
Teaching, Publication, and Media Activities Policy
Chronic Pain Management Policy
Behavioral Health Policies and Procedures Manual

April 2025

Reappointment of Tammy Everson, LCSW
Reappointment of Edward Smith, MD
Contract Agreement with Northwest Indian College
Verification and Calibration of Laboratory Timers policy
Infection Prevention and Control Policy
Incident/Patient Comment Process Policy

All-Staff Memorandum Correspondence from NMPH Executive Director

September 2024

Reminder to staff regarding Staff conduct
Office relocation of Memory Care Staff
Admin Leave (16 hours) for Fall General Council attendance
Assign the Co-Interim Medical Directors to supervisor Memory Care Staff
Assignment of Admin Duties for Co-Interim Medical Directors
Appointing Dr. Wilson as the immediate supervisor for Memory Care Staff & Diabetes Coordinator
Admin Leave (30 Minutes) for staff to attend Recovery Event activities

October 2024

All Staff Meeting notification to be held at Kamiah Wa-A'Yas Gym on October 30, 2024
Admin Leave (1 hour) for Election Day to vote

November 2024

COLA notification for FY 2025
Notification to staff regarding the Education & Training Payment Agreement
MAM Time Study for week of 11/18-22/24

December 2024

Admin Leave-no limit (8 hours) for December 24, 2024

January 2025

2025 Holiday/Memorial Observance Days
Admin Leave (5 hours) for Elders Valentine Luncheon
Letter to patients regarding blanket consent for minors
Report to NPTEC Chairman from Executive Director
Admin Leave (16 hours) for NPT Fishers Meeting – Feb. 18-19, 2025

March 2025

Admin Leave-no limit (8 hours) for National Employee Appreciation Day
AAHC Presentation to the Governing Body – 4/21/25
All-Staff meeting notification – Changed from 4/30/25 to 4/16/25

Mandatory schedule acknowledgement request/form
Admin Leave (8 hours) for Women's Wellness Conference – 4/24/25

April 2025

Admin Leave (16 hours) for Spring General Council – 5/1-3/25
AAAH Survey – April 14-15, 2025

Meetings/Trainings

October 2024

All-Staff Meeting (Kamiah)

- Fire Safety, Disaster Preparedness, General Safety – NMPH Facilities Manager, Jim Stitt
- Hospice Care –Syringa Hospital Representative, Cindi Higgins
- Infection Prevention & Control – NMPH Infection Control Nurse, Julianne Saunders
- HIPAA Awareness Training - NMPH HIPAA Officers, Loretta Penney & Linore Rider
- Self-Funded Training – HUB Representative, Marsha Allen

December 2024

All-Staff Meeting (Lewiston)

- Cultural Sit & Paint – Nez Perce Artist, Helen Goodteacher
- Years of Service Awards – NMPH Human Resources
- NEZPII Awards - NMPH Employee Association

April 2025

All-Staff Meeting – Wednesday, April 16

- Department in-service meetings: 8am-12pm
- Medical, Lab & Massage: all-day in-service

Ongoing Staff Trainings – offered during new employee orientation

- HIPAA Training
- Employee Health
- CPR

Medical

Contact: Lapwai: (208) 843-2271 Kamiah: (208) 935-0733

Department Staff:

| | | |
|----------------------------|-------------------------|---------------------------------------|
| Edward Smith, MD | Becky Jones, RN | Mildred Penney, PCC |
| Hailey L. Wilson, MD | Deborah Jackson, RN | Mary Johnson, PCC |
| Danae Vu, MD | Julie Saunders, RN, BSN | July Woodward, Administration |
| Dustin Worth, DO | Gary Payton, RN | Lucinda Bohnee, PBX Operator |
| Brenda Sellner, FNP-C | Melissa Berry, MA-C | Marissa Verduci, Diabetes Program |
| Peter Cunningham, PA-C | Rhonda Blegen, NA-C | Kristine Riggers, Fitness Coordinator |
| Brad Capawana, DPM | Deborah Everett, NA-C | Mikayla Calkins, Fitness Monitor |
| Sally Springs, MT | Noel Zierlein, MA-C | Julianna Wheeler, Fitness Monitor |
| Miles Robinson, DNP, FNP-C | Nikki Davis, PCC | Jessica Ford, Memory Care |
| Rebecca Kelly, RN, BSN | Gail Jackson, PCC | Shayna Padilla-Gomez, Memory Care |
| Deborah VenHuizen, RN | Leah Jackson, MA-C, PCC | |

Program Purpose/Overview:

The Medical Department strives to provide quality healthcare in a culturally sensitive and confidential environment. Our Nimiipuu Health patients deserve the highest quality of healthcare, and our Medical Department endeavors to provide this.

What We Do/Current Projects:

- Provide primary care and acute care clinics in Kamiah and Lapwai with routine nursing triage availability. Some care has been limited due to provider shortages and one provider out due to a medical concern.
- Ongoing specialty care by OB/GYN and podiatry.
- Ongoing development of our comprehensive Memory Care Program. We received an additional 3-year grant funding award for the “Addressing Alzheimer’s in Indian Country.”
 - The program has developed many Tribal and community partnerships and lots of community outreach. They recently provided dementia education training to Nez Perce Tribal Police Department.
 - The Memory Care Program was featured in the Alzheimer’s Association DEI Impact Report
- Continue to stay up to date with updated clinical guidelines and preparation for recent Accreditation Association for Ambulatory Health Care (AAAHC) survey completed 4/14 – 4/15/2025
- Continued Special Diabetes Program for Indians (SDPI) work.
 - Developed a Comprehensive Weight Loss Wellness Program for diabetes treatment and prevention and implemented a pilot study to evaluate the program.
 - Extended hours for our Fitness Center with excellent participation in our expanded classes.
 - Hired a new Fitness Coordinator.
 - Ongoing meal preparation in Lapwai and Kamiah at the Community Cooking Classes.
 - Implemented monthly community support groups.
- Multi-Disciplinary Team collaborations. Focus on helping our most vulnerable children and adult patients but must consider preventative measures to reduce and assist families with trauma.
- Assisted Living Facility project progressing. Water issue is delaying progress, but solutions are being explored.
- Immunization program continues to be supportive for both of our communities for Preventative Health.
- Striving to provide personalized and quality care with each and every encounter.

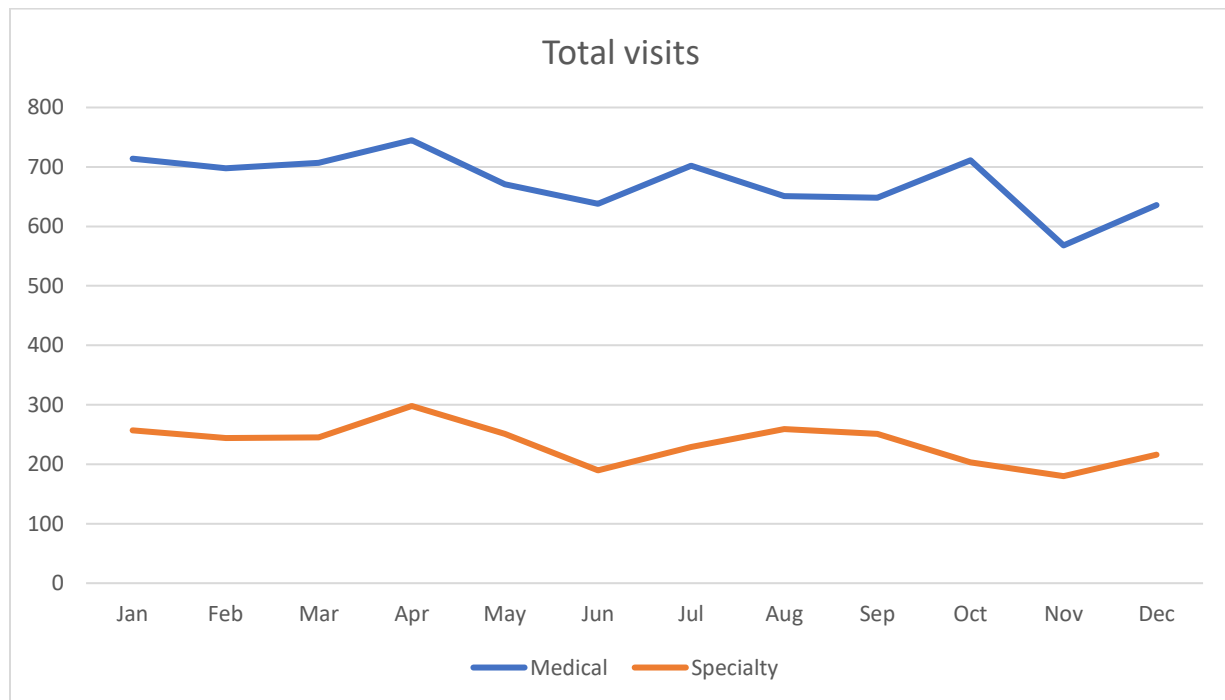
Planned Activities/Future Projects

- IRT Project preparation for May 2025. This event is open to NMPH beneficiaries and non-beneficiary community members. The IRT will offer many different services including, but not limited to, medical check-ups including physical exams, optometry, dental, immunization updates, Department of Transportation (DOT) physicals and veterinary services. The services will be available in both Lapwai and Kamiah.

- Quality Improvement (QI) project in planning stages for improving our electronic health record for immunization tracking and reviewing vaccination rates.
- Moving forward with the application process for accreditation of our Assisted Living Facility.
- The Diabetes Program will be moving forward with our 2nd pilot for the Weight Loss Wellness Program and adjusting the requirements based on the first pilot.

Accomplishments:

- Recent all medical team retreat held on 4/16/2025 focused on team building and clinic process improvement.
- Collaboration with Oregon Health Science University Tribal Health Scholars Program and Lapwai High School for students to gain an understanding of several different careers in healthcare. The pilot program was successful in 2024 and this year there are 8 students learning about healthcare professions and will be shadowing in the clinics.
- Our Memory Program developed an excellent documentary highlighting one local elder and her family; the community release was April 15, 2025.
- Implemented using Ages and Stages Questionnaire (ASQ) for routine developmental screening at well child visits.
- Initiated buprenorphine medication therapy for treatment of opioid use disorder.
- Contributed the Alzheimer's Association and CDC publication "Healthy Brain Roadmap for Indian Country" on Leadership team.
- Welcomed Miles Robinson, DNP/FNP-C, back as a part-time on-call provider.
- In calendar year 2024, provided 7691 medical clinic visits and 2823 specialty clinic visits and countless other nursing and provider triage encounters.



Optometry

Contact: Optometry Direct Line: (208) 621-4965

Department Staff:

Dr. Ileen Huh, O.D., Supervising Optometrist
Lydia Munoz, Optician/Ophthalmic Technician
Virginia Scott, Optician/Ophthalmic Technician (start date: 11/25/2024)
Micaiah Hayes, Temporary Optician/Ophthalmic Technician

Program Purpose/Overview:

Our goal is to enhance and preserve the gift of vision for Nimiipuu Health patients by providing accessible, safe, and high-quality eye care service, optical service, and patient education.

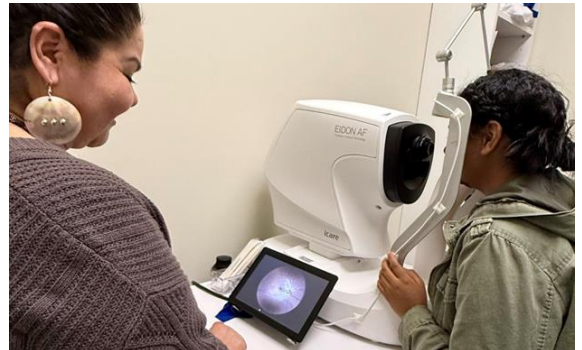
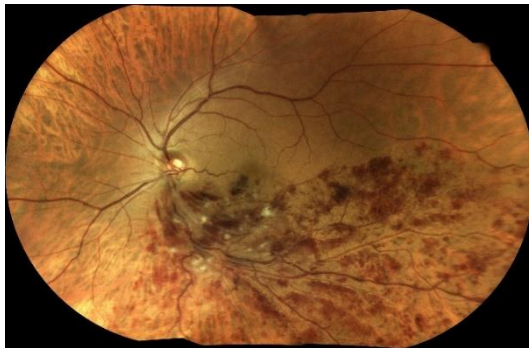
What we do/Current Projects:

Services Provided:

- Comprehensive eye exam for all ages, eye diseases management and urgent/walk-in eye exams
- Glasses ordering, fitting, adjusting and repairs

Current Projects:

- Fundus Camera (iCare EIDON widefield Trucolor confocal fundus imaging system) acquired in August 2024, started using in office September 2024.
- Since 09/01/2024, we have obtained fundus photos of 58 pts, received \$1218.73 in payments as of 02/28/2025 per Business Office.



Planned Activities/Future Projects:

- Paraoptometric certification for current optician/technicians
- New hire/future hire to do local referral site observations
- Elementary school vision screening for 2025-2026 school year for lower classes, contingent upon NMPH Optometry staffing.

Accomplishments and activities:

- Virginia Scott completed her initial 90-day probationary period as of 02/25/2025
- Daniel Vantrease transferred out of Optometry to another department 09/30/2024

Information Technology

Contact: (208) 843-2271 ext. 3225

Department Staff:

James Penney, IT Manager
Nick Keller, System Administrator
Amanda Calkins, Clinical Applications
Coordinator (CAC)



Program Purpose/Overview:

The Information Technology Department is a high-performance team providing technology support that advances efficiency, communication, and patient care in alignment with the Nimiipuu Health mission statement.

What We Do/Current Projects:

The Information Technology (IT) Department is responsible for maintaining the organization's digital infrastructure by overseeing network systems, providing help desk support, managing cybersecurity, and ensuring compliance with data protection standards. We support users at both Lapwai and Kamiah, ensuring consistent, responsive service across all locations. We handle all aspects of hardware and software management, including the deployment, maintenance, and replacement of equipment and applications. Our team ensures data is securely backed up, supports business continuity, and leads technology-driven projects that align with organizational goals.

Planned Activities/Future Projects

While no major projects are planned, we continue to stay current with best practices and cybersecurity trends. We regularly assess our systems and manage hardware lifecycles across all clinic sites to ensure performance and reliability.

Accomplishments:

We recently completed a major phone system upgrade at both clinic sites, replacing an outdated system that had been in place for many years. This was a long-term project that involved careful planning and collaboration with our Executive Director, Finance Manager, and NPTEC to secure funding and align the implementation with our operational needs.

The old system was a traditional, on-site setup that relied heavily on aging hardware and limited flexibility. The new system, powered by Cisco, operates over our internet connection and offers a modern, cloud-based solution. This upgrade gives us a more reliable service and improved call quality. It also positions us to scale and adapt more easily in the future, reducing maintenance costs and ensuring better communication across the organization.

Community Health

Contact: Community Health Direct Line: (208) 843-9375 Kamiah (208) 935-0733

Department Staff:

Leslie Smith, RN, Lead PHN
Jackienna Hopkins, RN, PHN
Julie Saunders, RN, Employee Health Nurse
Alishia West, RN, Maternal Child Health Nurse
Tami Wolfe, RN, PHN (Kamiah)
Cynthia Charles, CHD/WIC Receptionist
Julie Keller, Registered Dietician, RDN

Crissy Garcia, School Health Specialist
Larry Greene, Transportation Aide
Richard Arthur, Transportation Aide (Kamiah)
Emilie Guzman, Community Health Representative
Sonya Wood, Community Health Representative (Kamiah)
Tina Holt, Community Health Representative

Program Purpose/Overview:

The purpose of the Community Health Department is to provide disease prevention, health maintenance activities and education to support the Nez Perce Tribal Community. Our department provides nursing assessments, case management, medication management assistance, vaccines, transportation, education concerning diet, exercise, diabetes, WIC services, car seats, smoking cessation, asthma, sexual health and healthy relationships, pre-natal, postpartum, and lactation education. We also provide infection control and employee health for the clinic starting in March 2025 Dr. Vu's OB/GYN services are now being provided in the Community Health Department.

Accomplishments:

Sonya Wood and Emilie Guzman are participating in the Community Health Workers (CHW) Apprenticeship Program through Idaho State University. There are 10 competency areas with objectives they must show competency in. Sonya Wood has completed Strengthening Families training, an evidence-based family intervention to increase parenting skills, strengthen family relationships, and reduce youth drug and alcohol use, depression, and delinquency. Sonya Wood, Emilie Guzman, Jackienna Hopkins and Tina Holt have completed Fit and Fall Proof training, with Sonya initiating classes in Kamiah. Emilie and Tina will soon offer classes in Lapwai. Tina Holt started CNA classes at LCSC in April. Cynthia Charles has been trained to schedule patients in the OB/GYN clinic, complete referrals made by Dr. Vu, and register new patients. Alishia West completed a beautiful 2025 Calendar featuring past and present breastfeeding moms.

Activities:

Mileage Club is held once a week in Lapwai and Kamiah. There were many health observances and fun walks, Breast Cancer Awareness, ALZ Walk, Turkey Trot and Ham Hustle where participants were placed in a drawing for a turkey and a ham. Julie Keller RDN, in collaboration with the Diabetes Program, continues to hold Community Cooking Classes in Lapwai and Kamiah. Julie and Cynthia met with participants (189) and entered them into the Tribe Wide Fitness Challenge in Lapwai, Kamiah, Orofino, and the CRC and (80) finished. Women's Wellness Conference held at the Clearwater River Casino April 24, 2025. The conference featured speakers including Dr. Hailey Wilson, Brenda Sellner FNP, Jennifer Kaufman, PA Larson Gastroenterology, Dr. Vu, OB/GYN, Joanna Hendren, Dental Hygienist and Sasheena Williams, Behavioral Health Recovery Coach. Exercise breakout sessions and a viewing of the Memory Care Program documentary were provided along with many vendors featuring health and wellness information.

Grants:

Crissy Garcia manages the Department of Health and Welfare Subgrant-Tobacco Prevention and Control. The Diapers and Wipes program under the grant offers free diapers and wipes as incentive for pregnant, post-partum and other people living in the home to complete the smoking cessation program and test nicotine free. Julie Keller manages the WIC grant.

Challenges:

St. Josephs Regional Medical Center has discontinued the mammogram mobile. We strive to encourage women to still get their mammograms.

Future Goals:

Build up the Women's Health Clinic to address the full range of women's health issues. Having the MCH, WIC, School Health and the car seat programs in our department is amazing. Fit and Fall Proof Classes for Lapwai. Starting the process to make the Transportation Program billable.

Purchased/Referred Care

Contact: (208) 843-2271 Appointment Hotline: (208) 621-4955 Fax: (208) 843-2687 Email: prc@nimiipuu.org

Department Staff:

Pam Reisdorph, PRC Supervisor - Ext. 2836
Trina Rogers, PRC Claims Specialist
Celiisa Booker, PRC Technician

Natasha Weaskus, PRC Referral Specialist
Jenny Blackeagle, PRC Data Entry Technician

Program Purpose/Overview:

The Purchased/Referred Care (PRC) program pays for medical and dental services not available at the Nimiipuu Health Clinics. Patients who meet the residency, referral and alternate resource requirements are eligible for PRC services.

Important Information – Nimiipuu Health Referrals & PRC Purchase Order Authorizations:

Section 222 of the Indian Health Care Improvement Act IHCA protects patients who are referred by Nimiipuu Health and authorized by PRC with a PO authorization. Patients who receive services authorized by the PRC program are not liable for payment of a co-payment, deductible or account balances remaining after PRC payment. For more information concerning the protections provided by Section 222 of the IHCA go to: www.consumerfinance.gov/about-us/newsroom; Search for press release 12/12/24; CFPB and IHS Joint Letter or

Scan this QR code on your mobile device to read the full CFPB & IHS Joint Letter: → →



It is the patient's responsibility to notify the PRC office prior to receiving care from all outside providers. Notification prior to a referral appointment allows PRC staff the time to fax or call the PO authorization to the consultant's office before services are provided. Patient notification ensures accurate insurance and billing information.

Receiving emergency, urgent, or minor care services while the Nimiipuu Health Clinics are closed is considered a "self-referral." PRC eligible patients must notify the PRC office within 72 hours of the "self-referral". The 72-hour notification replaces the required Nimiipuu Health primary care provider referral.

PRC Contact Information:

Visit nimiipuuhealth.org to submit a notification form or scan this QR code on your mobile device for easy form access: →
PRC e-mail: prc@nimiipuu.org
PRC "Appointment Hotline": 208-621-4955 Message Only
PRC Phone: 208-621-5000 extension 2817 PRC Fax: 208-843-2687



Purchased/Referred Care October 1, 2024 – March 31, 2025

Total PRC Expenditures Fiscal Year 2025: \$ 1,577,946.91

Top 10 Provider Expenditures

| | |
|-----------------------------|---------------|
| St. Joseph Hospital LLC | \$ 250,274.81 |
| Moonlight Mountain Recovery | \$ 166,000.00 |
| Tri-State Memorial Hospital | \$ 135,803.71 |
| Oral & Facial Surgery | \$ 97,482.08 |
| Cascadia of Lewiston | \$ 63,283.14 |
| Canyon Kids Dental | \$ 54,787.00 |
| Kootenai Health | \$ 52,075.24 |
| Pentec Health Inc | \$ 44,110.21 |
| Clearwater Endodontics | \$ 43,019.98 |
| Royal Life Centers | \$ 38,408.67 |

Medicare Like Rate Savings

| | |
|--------------|---------|
| \$ 1,304,182 | FY 2025 |
| \$ 2,764,186 | FY 2024 |
| \$ 3,470,600 | FY 2023 |
| \$ 2,689,098 | FY 2022 |
| \$ 3,026,695 | FY 2021 |
| \$ 5,265,984 | FY 2020 |
| \$ 5,467,777 | FY 2019 |
| \$ 6,136,261 | FY 2018 |
| \$ 4,951,054 | FY 2017 |
| \$ 2,251,839 | FY 2016 |

Purchase Orders Paid

| | |
|--------|---------|
| 4,300 | FY 2025 |
| 11,731 | FY 2024 |
| 11,232 | FY 2023 |
| 10,959 | FY 2022 |
| 11,331 | FY 2021 |
| 14,618 | FY 2020 |
| 15,140 | FY 2019 |
| 13,390 | FY 2018 |
| 12,436 | FY 2017 |
| 12,286 | FY 2016 |

Quality Improvement/ Risk Management

Contact: (208) 843-2271

Department Staff:

McCoy Oatman, Quality Improvement / Risk Manager, mccoyo@nimiipuu.org or ext.2857

Aillia Wilson, Patient Advocate - patientadvocate@nimiipuu.org, ext.2973 or Direct: (208) 621-5009

Program Purpose/Overview:

The mission of the QI/Risk Program is to ensure the provision of quality healthcare in a culturally sensitive and confidential manner.

All services having a direct or indirect impact on the quality of patient care and safety are reviewed by the QI/Risk Program. The goal of the QI/Risk Program is to help staff develop an understanding of how risk management, infection prevention, peer review and other essential clinical and administrative programs are related to Quality Improvement (QI). The QI/Risk Management Department is a two-person department, consisting of the Quality Improvement Risk Manager, McCoy Oatman and the Patient Advocate, Aillia Wilson. Below are the duties and responsibilities for each position:

- The Patient Advocate is responsible for assisting with patient concerns/complaints and questions; the Patient Advocate provides education, outreach, information/referral and advocacy for patients and tribal members.
- Please fill out the 2025 Patient Satisfaction Survey. The survey will be posted on our social media sites, scan the QR code to fill out or you can request a hard copy. You can also email Aillia Wilson directly at: aillia.wilson@nimiipuu.org.
- The QI/Risk Manager is responsible for developing, coordinating, implementing, and evaluating the continuous activities by utilizing the data from the Patient Satisfaction survey, Patient Comments, and areas identified by NMPH staff. In collaboration with Administration and Clinical, this position works to define and resolve opportunities for improvement regarding customer safety and patient care and collaborates with various internal and external stakeholders to improve member experience, satisfaction, and sustainable outcomes.

What We Do/Current Projects:

- Risk Assessment for both Kamiah and Lapwai
- Pharmacy Drive-thru Project
- Medicare Part D Premium Project
- Optometry Color Coded Scheduler
- Disruptive Patient Policy



2025 Patient
Satisfaction
Survey

Planned Activities/Future Projects

- Presentation to new employees and yearly training for Reporting Adverse Incidents at the All-Staff meetings.
- Risk Assessment of both the Lapwai and Kamiah facilities
- Assist with the Spring 2025 AAAHC accreditation review.
- Develop a Patient Satisfaction Survey utilizing the patient registration software.
- Assisting Departments with developing and implementing QI studies/projects

Accomplishments:

- Revised the Patient Comment/Incident Reporting Process policy which was then approved by the Nez Perce Tribal Executive Committee. A copy of the policy can be provided upon request.
- Patient Advocate closed out the 2024 Patient Satisfaction Survey and provided a report on the 2024 Patient Comments/Incidences.
- Developed the Quality Improvement Annual Plan, Patient Satisfaction Survey, and the 2025 schedule for Quality Improvement Reports.
- Resolved all the findings for the Kamiah and Lapwai facilities as identified in the Risk Review conducted by Clear Risk Solutions.
- Aided with drafting the Clinical Operation Director and the Physical Therapist position.

Human Resources

Contact: Direct line: (208) 621-4950 E-mail: hr@nimiipuu.org

Department Staff:

Carmalita Bohnee, HR Manager
Keesha Spencer, HR Generalist
Beverly Childers, HR Specialist
Evelyn Bohnee, HR Technician

Program Purpose/Overview:

The Human Resources Office (HRO) is committed to identifying and responding to Nimiipuu Health's changing needs. We facilitate greater productivity and effectiveness by fostering an environment that values diversity, employee development, and honest feedback. Through sound policies and practices, we balance the needs of employees and the needs of Nimiipuu Health (NMPH) while ensuring compliance with all applicable tribal and employment laws and serving as knowledgeable resources and advisors to administration and staff.

What We Do/Current Projects:

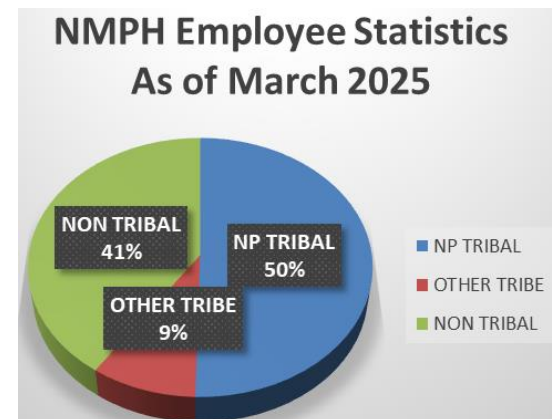
- Recruitment & Retention
- Employee Relations
- Employee Benefits
- Volunteers/Internships/Clinicals/Preceptorships
- Mandatory Employee Trainings
- HR Quarterly Meetings

Planned Activities/Future Projects:

- Employee Years of Service & Recognition
- Participation in Job Fairs, Career Fairs, & Community Events
- Plan & participate in Nez Perce Tribe Job Fair
- HRM Revisions—Ongoing
- HUB Monthly Meetings—all HR departments
- Customer Service Training
- Benefit Renewal
- Recruitment for Assisted Living Facility (ALF)
- Compensation Study

Accomplishments

- Positions Filled: Business Office Billing Technician, Fitness Assistant, Fitness Coordinator, Optician/Optical Technician, Purchased Referred Care (PRC) Data Entry Technician, Behavioral Health Clinician, Dental Hygienist, PRN Phlebotomist/Laboratory Technician, Dentist, Behavioral Health Addictions Counselor, and PRN Mid-Level Provider.
- AAAHC required trainings—Safety (Fire Safety & Emergency Preparedness), Employee Health (Infection Prevention and Control & Bloodborne Pathogens), and HIPAA.
- Updated Teaching, Publications, & Media Activates Policy—March 2025
- Mandatory trainings—CPR/BLS and Sexual Harassment.
- Implementation of Self-Funded for health insurance—October 1, 2024.
- Participation in Job Fairs, Career Fairs, and Community Events—LCSC, WWCC, & Lewiston Job Service
- Employee Appreciation & Years of Service FY24—December 4, 2024.
- All Staff Meetings—5th Wednesday, quarterly
- 401(k) Education Meetings—March 4th & 5th (in person), March 28th (virtual).



Business Office/Benefits Coordination/Medical Records

Contact: (208) 843-2271 Fax: (208) 843-2658

Department Staff:

Tina L. Bullock, Manager Ext. 2985
Eva Higheagle, Lead Billing/Account Receivable Specialist II
Ruth Corbett-Munoz, Certified Coder II
Aaron Nicholai, Coder I
Camielle Chapman, Coder I

Wilma Williams, Billing Technician I
Jolanda Villalobos, Billing Technician I
Jessica Redheart, Medical Records Technician II
Jeanette Jackson, Medical Records Technician I
Artrette Sampson, Benefits Coordinator
Samantha Penney, Benefits Coordinator

Business Office - Program Purpose/Overview:

Our team has extensive knowledge and experience in revenue reimbursement services. Our team is responsible for Clinical Coding and Billing several types of patient care visits such as Medical, Laboratory, Optical, Behavioral Health and more. Clinical Billing generates revenue for Nimiipuu Health to utilize and supplement the Indian Health Service (IHS) budget dollars. Revenue generated by Business Office (BO) has historically allowed for the expansion of programs and services within NMPH.

Benefits Coordination – Program Purpose/Overview

We assist patients with applying for alternate resources such as Medicaid, Medicare, Marketplace and Insurance Coverage. Benefits Coordination (BC) staff completes registration for Medicare Part B & D Premium Payback Program. Assists, on a limited basis, clients requesting assistance with Social Security Disability Determinations. Gives alternate resource application assistance priority to clients with PRC high-cost claims. Having insurance saves Purchased and Referred Care (PRC) funding and generates revenue allowing NMPH to provide more services to our patients.

What We Do/Current Projects:

- ICD-10, CPT, and HCPCS Clinical Coding of patient visits
- Patient Billing and Collections
- Revenue management with claims aging investigation and resolution
- Assist Medical Department with training on Provider Insurance Credentialing
- Continuing CEU education for Coding staff
- Register patients for the Medicare B & D Premium Payback Program annually
- Meet with Idaho and Washington Medicaid to assure Managed Care Organizations (MCO) are paying correctly
- Statewide Health Insurance Benefits Advisors (SHIBA) training
- Verifying claims on eCAMS government website for patients with VA coverage
- Coding staff attending classes to become certified

Planned Activities/Future Projects

- Continue working with Greenway support to complete tickets
- Continue to attend quarterly Medical Care Advisory Committee (MCAC) meetings

Accomplishments:

- Want to Thank Wilma Williams who celebrated 20 Years of Service with Nimiipuu Health this year!
- Assisted with the BO portion of the annual NMPH Financial Audit
- Aaron Nicholai and Camielle Chapman completed the Brown and Associates Comprehensive Coding Education Program (CCEP) course for Clinical Coding
- Staff attended the Quarterly State Tribes Idaho Medicaid Meeting in February
- Purchased a new Fee Analyzer to update Procedural Coding costs

Medical Records - Program Purpose/Overview:

The Medical Records (MR) team assists patients, providers and referral facilities with client Release of Information (ROI) processes to assist with our patient's continuity of care. The MR staff scan clinical records into patient files daily which are received from many hospitals and specialty clinical offices. Scanning of records is a portion of the patient referral

process at NMPH. Medical Records must complete insurance audits several times per year. These audits are to confirm NMPH is billing correct services to insurance companies.

What We Do/Current Projects:

- Scanning kept current to assure continuity of care for NMPH patients
- Release of Information kept current daily
- Requesting all Nez Perce Tribe employees to submit copies of their HMA Insurance cards
- Business Office asking all NPT Supervisor and Human Resource offices to assure employees file workmen's compensation paperwork timely
- Continuing to complete revision of the Clinical Records Policy

Laboratory/X-ray

Contact: (208) 843-2271 ext. 2823

Department Staff:

Brenda Gillispie, Supervisor, ext.2823
Consuelo Cruz, Medical Technologist
Michelle Bennett, Medical Laboratory Scientist
Jacqueline Ryan-Pearce, Emergency Hire Phlebotomist
Lori Drury, Radiologic Technologist
Rhonda Blegen, Kamiah Phlebotomist/Lab Tech



Program Purpose/Overview

To perform diagnostic laboratory and radiology testing of the highest quality in a caring and compassionate setting while using all the available resources for the benefit of our patients.

What we do/Current/Future Projects:

- The new Erythrocyte Sedimentation Rate (ESR) method, miniISED was successfully correlated/approved and put into use on January 10, 2025. The ESR is a simple non-specific screening test that indirectly measures the presence of inflammation in the body. This new method “directly” measures the aggregation of the red blood cells, as opposed to the traditional ESR which measures “indirectly” the aggregation of the red blood cells by recording the length at which the red cells settle in a Westergren tube. This miniISED has a turnaround time of 3 minutes! The previous method took a minimum of 1 hour to process. The miniISED is hands free so it greatly reduces the risk for human error.
- All staff completed the required yearly competencies by December 2024. Everyone has begun the new 2025 yearly competencies. This ensures every employee stays up to date and competent in performing and reporting patient testing.

Accomplishments:

- Laboratory continues to excel in all proficiency testing. Proficiency testing is an CLIA/COLA accreditation requirement. Unknown test samples are tested and graded. This ensures the equipment is working adequately and staff competencies are acceptable.
- Laboratory and Radiology department numbers:

| 2024/2025 | Sept. 2024 | Oct. 2024 | Nov. 2024 | Dec. 2024 | Jan. 2025 | Feb. 2025 | March 2025 | Totals |
|-----------------------------|---------------|--------------|--------------|--------------|--------------|--------------|---------------|---------|
| Lab Patients | 370 | 395 | 306 | 339 | 449 | 347 | 358 | 2564 |
| X-ray Patients/ Exams | 73/83 | 48/55 | 47/55 | 44/50 | 44/54 | 66/52 | 50/59 | 372/408 |

Planned scheduled activities:

- Maintain laboratory accreditation through quality policies and procedures, as well as continued monitoring and quality assurance of all patient related activities.
- Pass the required laboratory Commission on Laboratory Accreditation.

Dental

Contact: Dental Direct Line: (208) 621-4945 Fax: (208) 843-9408 Kamiah: (208) 935-0733

Department Staff:

JoAnna Hendren, RDH, Interim Supervisor
David Eichler, DMD, Lead Dentist (Kamiah)
Jesse Guzman, DDS
Michelle McGorky, DDS
Douglas Heath, DDS
Brenden Swenson, DDS
Jessica Pratt, RDH
Christie Lussoro, Dental Coder/Biller

Julianne Big Man, Dental Receptionist
Tina Roy, EFDA (Kamiah)
Mellissa Wilson, EFDA (Kamiah)
Suzanne McAtty, EFDA
Ariel King, EFDA
Jamie LeFavour, EFDA
Rachael Brewer, EFDA
Raquel Broncheau, DA

Program Purpose/Overview:

Nimiipuu Health Dental offers a comprehensive range of dental services designed to meet the diverse needs of our patients. Our services include:

- Exams
- Cleanings
- Emergency treatment
- Periodontal treatment
- Preventive dentistry
- Fillings
- Root canals
- Oral surgery
- Orthodontics
- Dentures
- Crowns
- Partial
- Bridges

Our dedicated dental staff is committed to both the treatment and prevention of dental-related diseases. Through patient education, we aim to increase awareness about dental diseases and preventive measures that affect overall health. When necessary, we provide referrals for specialty care to ensure that our patients receive the best possible treatment.

Nimiipuu Health Dental adheres to best practices as outlined by the CDC and OSHA, ensuring that we safely meet the dental needs of our patients while maintaining the highest standards of care.

What We Do/Current Projects:

Beyond providing quality dental care, the Nimiipuu Health Dental Department is actively involved in the community. Our team regularly participates in health and job fairs, where we provide valuable information and services to the public. Additionally, we conduct fluoride applications, dental screenings, and oral health education in local schools to promote dental health and hygiene among children and adolescents.

Dr. Palmer, our locum tenens dentist, completed his contract at the end of March. Dr. Palmer is a very personable and competent dentist that is well liked by our patients. Dr. Palmer returned to his home and family in Utah.

Douglas Heath, DDS has recently joined our dental team. He is currently scheduled to provide services mainly in our Lapwai clinic. Dr. Heath is an experienced general dentist having worked both in private practice and community health clinics. Dr. Heath is originally from Lompoc, CA. He will be a regular, full-time dentist providing services mainly in our Lapwai clinic

Jessica Pratt, RDH, an experienced dental hygienist, was hired as a full-time employee and began working in our clinics in January of this year. Previously, Ms. Pratt worked in private and group dental practices and taught at a dental hygiene program. She will provide hygiene services in both Lapwai and Kamiah

Planned Activities/Future Projects:

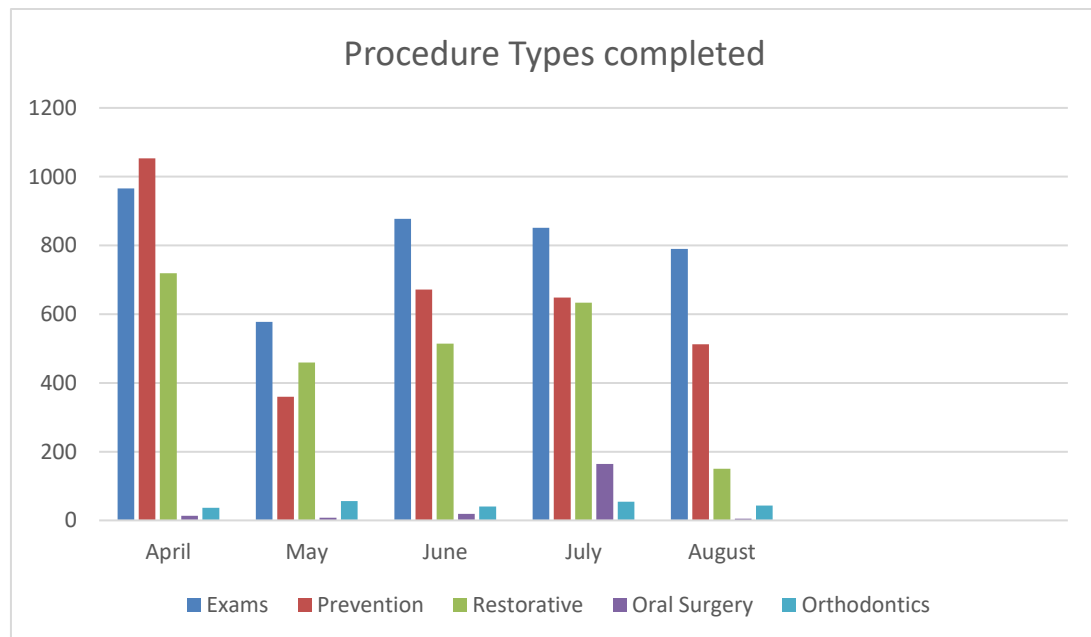
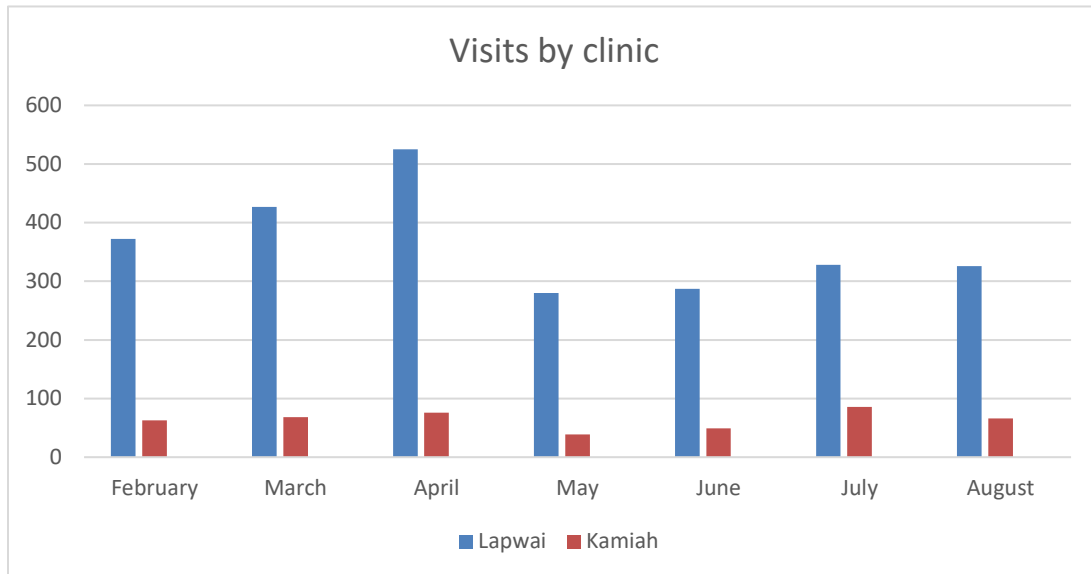
Looking ahead, the Nimiipuu Health Dental Department is excited to have enhanced our service offerings with the purchase of a digital scanner. This new technology will streamline the crown and bridge process by making impressions more comfortable for our patients and reducing the time required for the return of permanent prostheses. This investment aligns with our commitment to providing high-quality, patient-centered care and reflects our ongoing efforts to integrate the latest advancements in dental technology into our practice.

We are confident that these initiatives will further strengthen our ability to serve our community and improve the overall dental health of our patients.

Kamiah clinic hours are Monday through Thursday 8:00 am to 4:30 pm. Staff are available on Fridays for questions or triage/tele dentistry.

Patients must present to the Kamiah dental clinic at 8am Monday through Thursday for emergency treatment.

Dental Graphs:



Behavioral Health

Contact: Behavioral Health Direct Line: (208) 843-7244 Fax: (208) 843-7394

Department Staff:

Karen Hendren, LCSW –Behavioral Health
Director
Toni Eneas – Administrative Assistant
Tonia Aripa, LCSW – Co-Occurring Clinician
Sabrina Wakefield, LCSW – Co-Occurring
Clinician
Tammy Everson, LCSW – Co-Occurring
Clinician
Dora Axtell, LMSW – Co-Occurring Clinician
Kiara Garcia, LMSW – Co-Occurring Clinician

Ada Fryer – LMSW – Co-Occurring Clinician
Alex “Tei” Tall Bull – Recovery Program
Supervisor
Sasheena Williams – Recovery Coach
Brandy Blackeagle Recovery Coach
Travis Wilson, - Addictions Counselor
Kristy Kuehfuss, PhD – Contracted Psychologist
Dr. Gary Grogan, PhD – Contracted
Psychologist

Program Purpose/Overview:

The mission of the Behavioral Health Department is to promote mental wellness in Nimiipuu Health patients by providing evidence-based, confidential, and culturally sensitive treatment within a well-designed, comprehensive behavioral health system.

Current Projects:

- Continued growth of BH department
- Continue utilizing “Red Road Recovery” in SUD curriculum (Native American focused)
 - Well received by clients
- Traditional/Cultural Activities included in SUD Program
- Hired new Addictions Counselor – Travis Wilson
- Working with Moonlight Mountain on Sober Living they are developing in our area

Attended & Planned Activities:

- 2024/2025
 - Narcan Trainings
 - Sponsor weekly Wellbriety Meetings
 - Buffalo Campaign Work Camp 7/2025
 - White Water Rafting with Recovery Program 6/2025
 - Tulalip Recovery Campout – 8/2025
 - Tribal Behavioral Health Conference 8/2025
 - Drum Making Classes – 10/2025
 - Canning Classes -TBD
 - Soap Making 11/2025
 - Several Intervention Trainings

Accomplishments:

- Continuing Education completed for all clinicians
- Completed several trainings to best serve the community
- Continually improve on Cultural Interventions
- Hired New Addictions Counselor
- Reduced “Did Not Keep Appointment” (DNKA) by 50% through QI Project

Challenges:

- Lack of resources for Severe Persistent Mental Illness
- Lack of transitional / sober housing for Tribal members returning from inpatient treatment
- Lack of Detox centers
- Difficulty with recruitment for Behavioral Health positions
- Uptick in Referrals by 63% since last report – Clinicians currently at capacity

Facilities

Contact: (208) 843-2271 ext. 2828

Department Staff:

Jim Stitt, Facilities Manager,
jstitt@nimiipuu.org, ext. 2828
Mark Broncheau, Maintenance Technician
Daniel Lawyer, Maintenance Technician
Jerry McCain, Custodian (Kamiah)
Delia Minkey, Lead Environ. Services Tech.
(EVS)

Steve Guzman, EVS
Carol Ellenwood, EVS
Tamara Padilla, EVS
Alyssa Guzman, EVS
Theodore Umtuch, On-Call EVS

Program Purpose/Overview:

Our staff strives to maintain the integrity and cleanliness of our clinics in Lapwai and Kamiah to present our communities with safe and hygienic healthcare facilities

What We Do/Current Projects:

- Continuing with work on construction of the Assisted Living Facility in Lapwai
- Daily cleaning and sanitization of facilities
- Fleet vehicle maintenance and service
- Building and grounds maintenance
- Receiving freight
- Staff office modifications
- Continuing interior painting

Planned Activities/Future Projects:

- Plan to re-stripe the employee parking lot at Lapwai
- Working toward dual language signage in the Wéew'nikinwees (Assisted Living Facility)
- Working toward dual language signage in the clinics
- Design landscaping plan for the Wéew'nikinwees (Assisted Living Facility)
- BEMAR Grant

Accomplishments:

- Installed new wayfinding signs in the clinic
- Installed new signs outside the clinic at the streets
- Cleared away old debris from the former community garden area

Partnerships:

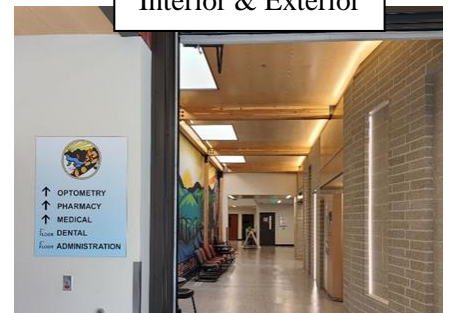
- Enterprise Fleet
- Kenaston Corporation
- USDA Rural Development

Progress on the Wéew'nikinwees (Assisted Living Facility)

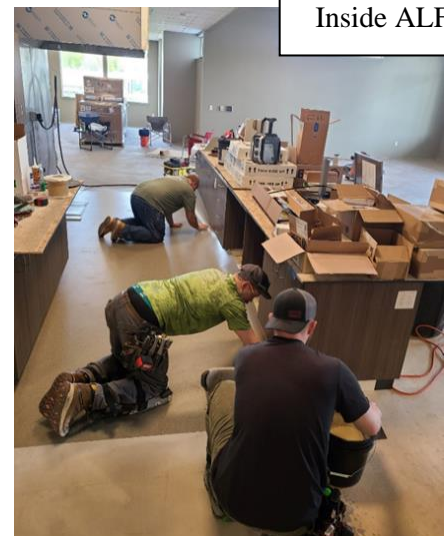
Outside ALF



New Signage
Interior & Exterior



Inside ALF



Pharmacy

Contact: Pharmacy Refill Line: (208) 621-4963 Fax: (208) 843-2119

Department Staff:

Tyler Cowart, Chief Pharmacist, 2 years
Christina Hammond, Clinical/Staff Pharmacist,
11 years
Kimberly Merrill, Staff Pharmacist, 3 years
Natasha Stamper, Staff Pharmacist, 7 years
Rita Jamison, Staff Pharmacist, 25 years
Katherine Raymond, Staff Pharmacist, 1 year
Linore Rider, Certified Technician 10 years

Ann White, Pharmacy Technician (on-call), 6 years
Amber Porter, Certified Technician, 3 years
Sadie Smith, Certified Technician, 2 years
Elizabeth Murillo, Technician, 10 years
Fianna Hayes, Certified Technician, 2 years
Jennifer MacMenamin, Certified Technician, 9 years
(Kamiah)

Program Purpose/Overview:

Our purpose and function is to provide pharmaceutical services to Nez Perce tribal members, descendants, and members of other tribes. We meet the needs of individuals by maintaining a robust stock of medication within a fiscally responsible limit.

What We Do/Current Projects:

- Fill prescriptions and request refills as needed
- Review each medication for accuracy and safety
- Contact providers for dose changes, medication changes and patient requests as needed
- Fill weekly med sets for patients at the provider's request or the patient's request
- Order medications, vaccines and supplies to have medications readily available
- Counsel patients on new medications, medication changes, and patient questions
- Adjust doses for warfarin, a blood-thinning agent, based on INR lab values
- Maintain medication list for the providers based on what a patient is currently taking
- Workup patients for providers to offer insight on compliance and potential dose issues
- Serve as gatekeepers to controlled substances
- Earn revenue for the clinic by maximizing third party billing
- Operate a patient assistance program which allows our budget to stretch further
- Order supplies and stock crash carts in the clinic
- Guide care for treatment of hepatitis

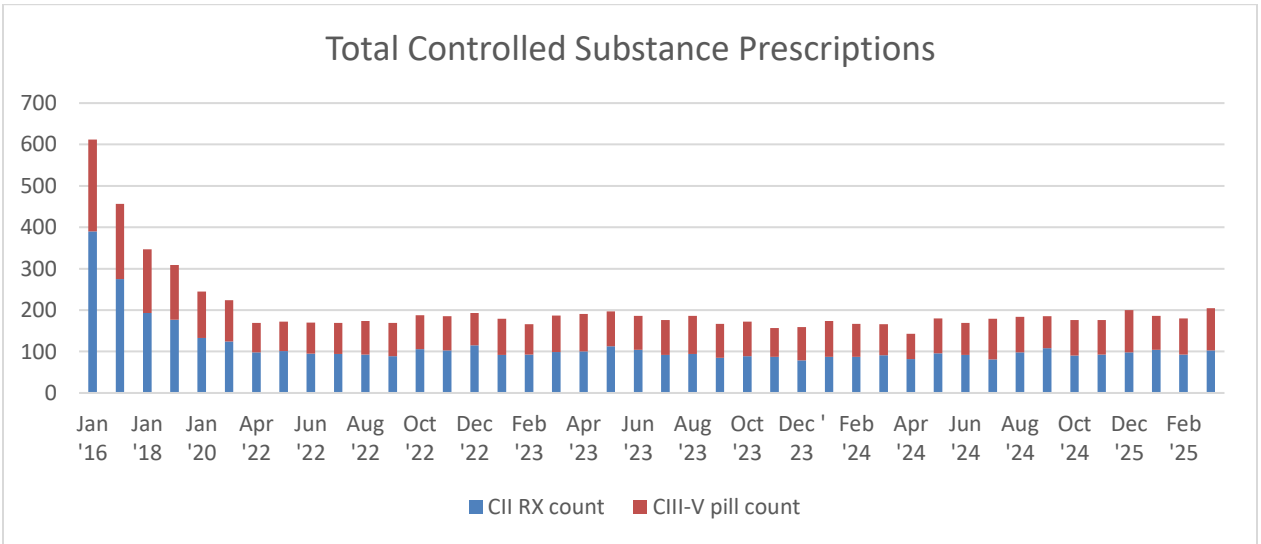
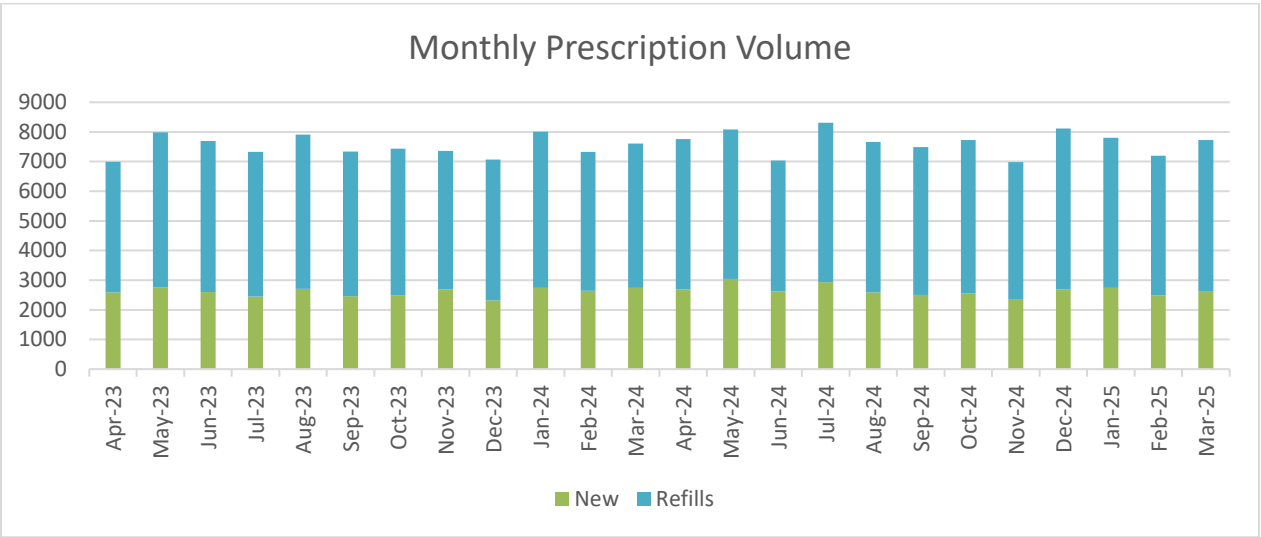
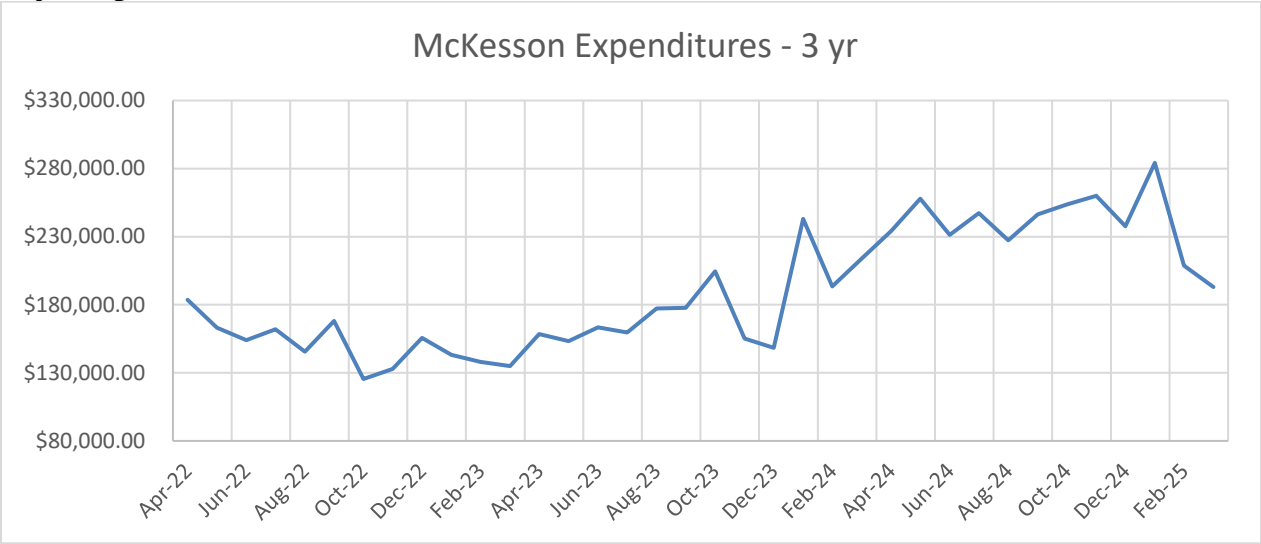
Planned Activities/Future Projects

- We will be involved in the upcoming assisted living facility's pharmaceutical services
- A clinical pharmacist will work with providers to assist with care of chronic diseases
- Require all technicians to become board certified

Accomplishments:

- Filled 52,402 prescriptions for 2,230 patients
- Generated ~ \$2,882,203 of 3rd party revenue

Pharmacy Graphs:



Communications

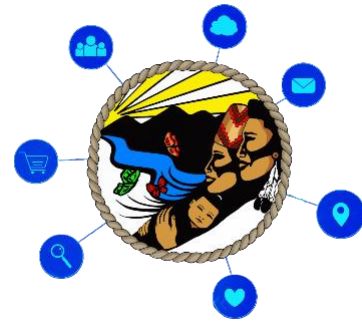
Contact: Communications Direct Line: (208) 621-4964

Department Staff:

Cara Montelongo, Communications Program Manager

E-mail: caram@nimiipuu.org

Phone: (208) 621-4964



Stay Connected with Nimiipuu Health:

Find us on [Instagram](#), [Facebook](#), [LinkedIn](#), and [YouTube](#) by searching *Nimiipuu Health* or visit our website at nimiipuuhealth.org

Program Purpose/Overview:

Our mission is to deliver culturally sensitive and accurate information tailored to the needs of our unique audience, in the service of promoting quality healthcare. We are committed to building bridges of understanding within the community, ensuring that critical health information reaches those who need it most.

What We Do:

Dedicated to keeping our community engaged, informed, and empowered, we leverage a set of communication channels to reach our audience, including:

- **Social Media:** Maintaining a dynamic presence across Instagram & Facebook
- **Print & Online Media:** This includes flyers, email blasts, and engaging website updates
- **Community-Centric Initiatives:** Digital outdoor signage, in-house publications, like the ever-popular "What's the Flush" in our bathrooms, and utilizing the NPT newsletter to ensure that vital information is within reach
- **Mass Communication:** Notifications about employee introductions, department highlights, time changes, and closure announcements, scheduled or unexpected, are conveyed through a mass email system
- **Celebrating Our Team:** We proudly celebrate the people who make NMPH exceptional
- **Awareness Campaigns:** We spotlight key health observances, like healthcare days, and ensure our community is aware of upcoming NMPH events and other tribal programs aimed at promoting health and wellness

Current Projects:

- **Multi-Channel Event Promotions:** From the Mileage Club and Fitness Center updates to event notices, we keep the community engaged through online platforms, social media, flyers, and digital signage
- **Diabetes & Nutrition Initiatives:** Monthly cooking classes, Mileage Club, and support groups are all promoted on Facebook and Instagram, with additional outreach via flyers, community notices, and some LIVE video
- **Content Creation:** Our monthly event calendars, engaging videos, and thoughtfully edited emails, memos, and press releases ensure that every message is professional, precise, and impactful
- **Internal Communications:** Keeping the NMPH team informed is a top priority. From emails to Microsoft Teams and "What's the Flush" info sheets, we ensure that our staff is always in the loop
- **Innovative Readiness Training (IRT) Event planning:** No-cost medical event for the community, May 12-21

Future Projects

- **Newsletter Collaboration:** Collaboration with The Nez Perce Tribal Housing Authority to include NMPH events/info on their quarterly mailed newsletter

Accomplishments:

- **Website section for Assisted Living Facility (ALF):** Successfully created a dedicated section on our website for the ALF, ensuring accessibility and awareness

We are proud of the strides we have made, including our popular monthly calendar, which is distributed to those who have opted into email notifications. It's just one of the many ways we make sure our community is well-informed and engaged

Finance

Contact: (208) 843-2271 Fax: (208) 843-2102

Department Staff:

Sergio Islas, MBA, Financial Management Officer
sergioi@nimiipuu.org, ext. 2811
Direct: (208) 621-4957

Sonya Pablo, BS Business Administration, Accountant
sonyap@nimiipuu.org, ext. 2869

Shelley Simpson, Purchasing Specialist
shelleys@nimiipuu.org, ext. 2833



Program Purpose/Overview:

The Finance Department oversees all financial operations of Nimiipuu Health, including budgeting, grant administration, accounts payable, procurement, and financial reporting. We strive to maintain accountability, transparency, and efficient support of patient care and community wellness.

Current Grants:

Early Detection of Alzheimer's Disease in Native Americans (Memory Care Program), Special Diabetes Program for Indians (Diabetes), Drug Overdose Prevention Grant (Naloxone), Idaho Vaccine Grant, Medicaid Administrative Match (MAMs), Tobacco Cessation, Tribal Opioid Response (TOR), Women, Infants & Children (WIC), Your Health Idaho (YHI).

The Finance Department currently administers the Direct Contract Support Cost (DCSC) Settlement Fund which is budgeted for \$250,000 for FY24. Through January we have expended \$25,301 and have assisted approximately 100 Tribal members.

Upcoming Projects:

Updating the Finance Manual, assist in creating a Records Retention Policy, work on improving 3rd party collections by working collaboratively with Business Office, Dental, Pharmacy and other Departments to address any issues with software integration, seeking alternative resources, and increasing 3rd party collections. 2022 & 2023 Backlog of Essential Maintenance, Alterations and Repairs (BEMAR) from Indian Health Service, completion of the Assisted Living Facility (ALF) construction project. Work with other Tribal Entities on the Self-Funded Health Insurance Plan to ensure appropriate coverage, benefits, and billing.

| Nimiipuu Health Budget Summary (January, 2025) | | Benchmark: 33% | | |
|--|----------------------|----------------------|----------------------|--------------|
| Revenue/Funding | Annual Budget | Year to Date | Remaining | YTD % Budget |
| Federal Funding Agreement | \$ 12,000,000 | \$ 12,402,954 | \$ (402,954) | 103% |
| Third Party Collections | 9,500,000 | 3,648,992 | 5,851,008 | 38% |
| Miscellaneous Revenue | 15,000 | 311 | 14,689 | 2% |
| Orthodontic Revenue | 40,000 | 12,000 | 28,000 | 30% |
| Ophthalmology Revenue | 35,000 | 9,837 | 25,163 | 28% |
| Interest Revenue | 300,000 | 174,800 | 125,200 | 58% |
| Indirect Revenue | 60,000 | 39,022 | 20,978 | 65% |
| Direct Contract Support Cost | 250,000 | - | 250,000 | 0% |
| Prior Year Retained Earnings | 8,503,500 | - | 8,503,500 | 0% |
| Total available funding | \$ 30,703,500 | \$ 16,287,916 | \$ 14,415,584 | 53% |
| Expenditures | Annual Budget | Year to Date | Remaining | YTD % Budget |
| Administration - Lapwai | \$ 1,172,000 | \$ 384,600 | \$ 787,400 | 33% |
| Administration - Kamiah | 57,000 | 14,469 | 42,531 | 25% |
| Behavioral Health | 1,745,850 | 480,853 | 1,264,997 | 28% |
| Benefits Coordination | 187,500 | 50,997 | 136,503 | 27% |
| Business Office | 714,000 | 209,444 | 504,556 | 29% |
| Community Health - Lapwai | 490,850 | 103,784 | 387,066 | 21% |
| Community Health - Kamiah | 193,100 | 57,765 | 135,335 | 30% |
| COVID-19 Response | 250,000 | 40,490 | 209,510 | 16% |
| Dental Lapwai | 2,186,950 | 539,653 | 1,647,297 | 25% |
| Dental - Kamiah | 623,500 | 182,046 | 441,454 | 29% |
| Direct Contract Support Cost | 250,000 | 25,031 | 224,969 | 10% |
| Facilities - Lapwai | 1,328,700 | 261,143 | 1,067,557 | 20% |
| Facilities - Kamiah | 435,800 | 34,460 | 401,340 | 8% |
| Finance | 561,600 | 158,054 | 403,546 | 28% |
| Human Resources | 611,650 | 167,351 | 444,299 | 27% |
| Integrated Health | 248,100 | 37,734 | 210,366 | 15% |
| Information Technology | 744,500 | 218,182 | 526,318 | 29% |
| Laboratory | 1,118,400 | 311,484 | 806,916 | 28% |
| Maternal Child Health | 203,250 | 35,506 | 167,744 | 17% |
| Medical - Lapwai | 5,193,000 | 1,012,700 | 4,180,300 | 20% |
| Medical - Kamiah | 786,750 | 234,734 | 552,016 | 30% |
| Medical Records | 142,950 | 42,083 | 100,867 | 29% |
| Nutrition | 163,250 | 28,127 | 135,123 | 17% |
| Optometry | 754,900 | 162,242 | 592,658 | 21% |
| Pharmacy | 4,883,500 | 1,553,174 | 3,330,326 | 32% |
| Public Health | 602,750 | 144,559 | 458,191 | 24% |
| Purchased & Referred Care | 4,821,600 | 919,396 | 3,902,204 | 19% |
| Quality Improvement | 232,050 | 63,536 | 168,514 | 27% |
| Total Expenditures | \$ 30,703,500 | \$ 7,473,597 | \$ 23,229,903 | 24% |