tá’c lééheyn Nez Perce Tribal Members and Guests:

On behalf of Nimiipuu Health (NMPH), I would like to welcome and thank each one of you for attending the 2022 Spring General Council. Your attendance is valuable, and I look forward to sharing meaningful information within this booklet as well as in person during the NMPH Report.

Nimiipuu Health is making progress with structural development. We are very excited about the new Pharmacy Expansion and Optometry office space. The project is scheduled to be completed by June 2022. The patients have a lot to look forward to and we are happy to have Pharmacy and Optometry move into their new space.

The Nimiipuu Health team is growing. We have new staff in the Medical and Behavioral Health Departments. Employees are completing higher education goals and are happy to serve the Nimiipuu Health patient population.

NMPH recently met in person for an All-Staff Meeting. Coming together as a group was very productive and much needed. We received Customer Service Training, reviewed the Patient Satisfaction Survey results, honored employees who earned longevity awards, and shared laughs with staff during the NEZPII Awards presented by the Employee Association. I appreciate our NMPH staff and the endurance and compassion they have in serving our patients.

With the recent reduction of COVID-19 in our communities, we can now take a sigh of relief. However, the pandemic is comprised of uncertainties and we must continue to do our due diligence in protecting ourselves and the ones we hold dear.

I would also like to express to the community, my appreciation for being accepting and open to change when we have had to make alterations within the clinic. Thank you for your patience and your grace as we strive to serve you in the best way possible.

Kind Regards,

Roberta José-Bisbee
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robertab@nimiipuu.org
(208) 843-2271 ext. 294

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Fax (208) 843-2102
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Actions Approved by The Nez Perce Tribal Executive Committee

Nov. 2021- Apr. 2022

Budget & Finance Sub-Committee
Chairman - Casey Mitchell, Vice Chairman - Liz Arthur-Attao
Members - Rachel P Edwards, Quintin Ellenwood, Shirley J. Allman, Shannon Wheeler

December 1, 2021
- NMPH Christmas Bonus
- NMPH Financials – September 2021
- ScriptPro Rental Agreement (60 months)
- Advantage Advertising Agreement for website development
- Invest funds in Insured Sweep Account at Umpqua Bank
- Boss Heating proposal for New HVAC at Kamiah Clinic $92,716.00

December 15, 2021
- NMPH Financials – October 2021

January 19, 2022
- NMPH Financials – November 2021
- DH&W / Drug Overdose Prevention Grant - $30,500.00

March 2, 2022
- NMPH Financials – December 2021
- ALSC Architects Proposal – Upgrade NMPH Main Lobby and Community Health Lobby - $96,000

April 6, 2022
- NMPH Financials – January 2022
- NMPH Financials – February 2022

Human Resources Sub-Committee
Chairman – Rachel P. Edwards, Vice Chairman – Ryan Oatman
Members – Liz Arthur-Attao, Arthur Broncheau, Quintin Ellenwood, Shirley J. Allman

November 15, 2021
- Random Drug Testing Reimplementation

December 20, 2021
- Teaching, Publication, and Media Activities Policy
- Business Associates Agreement w/ Henry Schein Practice Solutions
- Appointment of John Horstkamp, MD
- Appointment of Aurora Horstkamp, MD
- HRM Revision – Add two new holidays – Juneteenth & Indigenous People’s Day

April 4, 2022
- Privileges and reappointment of Michele McGorky, DDS
- Privileges and reappointment of R. Kim Hartwig, MD
- Privileges and reappointment of Karen Hendren, LCSW
- Privileges and reappointment of JoAnna Hendren, RDH
- Privileges and reappointment of Tammy Everson, LCSW
- Safety Manual Revision – Sections 1-5
- QI/Risk Management Program Plan 2022
- SGLT-2 Inhibitor Project for Staff Education – Doctoral Project by Miles Robinson, FNP-C
All-Staff Memorandum Correspondence from NMPH Executive Director

December 2021
- Christmas Bonus
- Authorize 8-hours of Admin Leave in lieu of NMPH Christmas Party
- Random Drug Testing Notification
- Authorize 2-hours of Admin Leave due to road conditions
- To Governing Body regarding AAAHC Requirements
- Cancellation of All-Staff Meeting on December 29, 2021
- Christmas Greetings to staff from the Executive Director
- Authorize 2-hours of Emergency Leave due to severe weather
- 2022 Holiday/Memorial Observance Days

January 2022
- Employee Performance Reviews
- Mandatory COVID-19 Vaccinations for Employees, Contractors, Vendors, Students and Volunteers
- Ellume COVID-19 At Home Test Kit Instructions
- Delegation of Authority – Administration Department

February 2022
- HRM Revisions approved by Resolution NP 22-104
- COVID-19 Updated Emergency Pandemic Leave & Travel Protocols/Vaccination Mandate
- Delegation of Authority – Administration Department

March 2022
- Authorization of Admin Leave due to Lapwai High School Threat
- All-Staff Meeting Notification/Agenda

April 2022
- Community Garden notification to partners and volunteers

Meetings/Trainings

NPTEC Governing Body – December 29, 2021
- Safety Program Review
- Infection Prevention & Control Program Review
- Appointment & Reappointment Process
- Patient Rights and Responsibilities
- Scope of Procedures Performed and/or Services Provided
- Organizational Policies & Procedures Reviewed

All-Staff Training - March 30, 2022
- Employee Longevity Recognition/Awards
- Customer Service Training – Rich Romm
- NMPH Patient Satisfaction Survey Results Presentation
- NMPH Provider Recognition (Nat. Doctor’s Day)
- NEZPII Employee Awards (Employee Association)
- NMPH PSAs Played/Discussion
Medical Department
Contact: Lapwai: (208) 843-2271 Kamiah: (208) 935-0733

Department Staff:
R. Kim Hartwig, Doctor of Medicine (MD) – Medical Director
Alianna Cash, Medical Secretary
Edward Smith, Doctor of Medicine (MD)
Danae Vu, Doctor of Medicine (MD)
Aurora Horstkamp, Doctor of Medicine (MD)
John Horstkamp, Doctor of Medicine (MD)
Dustin Worth, Doctor of Osteopathic Medicine (DO)
Brad Capawana, Doctor of Podiatric Medicine (DPM)
Chad Lewis, Advanced Registered Nurse Practitioner (ARNP)
Miles Robinson, Certified Family Nurse Practitioner (FNP-C)
Krystal Rogers, Certified Family Nurse Practitioner (FNP-C)
Brenda Sellner, Certified Family Nurse Practitioner (FNP-C)
Saker Medavarapu, Physical Therapist (PT)
Rebecca Kelly, Registered Nurse (RN) Bachelor of Science in Nursing (BSN)
Deborah VenHuizen, Registered Nurse (RN)
Becky Jones, Registered Nurse (RN)
Deborah Jackson, Registered Nurse (RN)
Julie Saunders, Registered Nurse (RN)
Gary Payton, Registered Nurse (RN)
Melissa Berry, Medical Assistant – Certified (MA-C)
Noel Zierlein, Nursing Assistant – Certified (NA-C)
Deborah Everett, Certified Nursing Assistant (CNA)
Mark Souza, Certified Nursing Assistant (CNA)
LaVeda Lara, In training for Certified Nursing Assistant
Marissa Verduci, Diabetes Program Coordinator
Nikki Davis, Patient Care Coordinator (PCC) ext. 2821
Mildred Penney, Patient Care Coordinator (PCC) ext. 2819
Gail Roberts, Patient Care Coordinator (PCC) ext. 2814
Natasha Weaskus, Patient Care Coordinator (PCC) ext. 2810
Joanne Bohanan, Patient Care Coordinator (PCC) Kamiah ext. 4501
Janet Blackeagle, Patient Care Coordinator (PCC) Kamiah ext. 4500
Program Purpose/Overview:
The Medical Department strives to provide quality healthcare in a culturally and confidential environment. Our Nimiipuu people are deserving of the highest quality of healthcare and our Medical Department strives to provide this. The COVID-19 pandemic has impacted our lives, both professionally and personally, in ways unimaginable. However, we continue to battle for our existence with much thanks to our ancestors and their sacrifices.

The Medical Department has worked tirelessly during the COVID-19 pandemic. Our dedicated staff, not only in the Medical Department but Nimiipuu Health in its entirety, has led the health and safety concerns of our communities through the abyss of the unknown during the COVID-19 pandemic. We have not closed our doors to care during the pandemic. We have had to curtail our services from time to time, however, patient care and its priority have been maintained. We continue to provide PCR testing for COVID-19, as well as providing the COVID-19 vaccine.

Total Patient Visits through 2/28/21:
- FY 2019: 47,777
- FY 2020: 45,841
- FY 2021: 55,635

Despite the reduced access due to COVID-19, there was only a 4% reduction in patient visits in FY 2020 during the pandemic. However, please be aware that this report reflects billable visits, of which Telemedicine and Telephone calls performed by providers became billable during COVID-19 pandemic.

Greenway implementation will impact our patient visits this year but with the improved efficiency in patient care, we expect this to surpass prior years when fully implemented.

We have conducted the following since the beginning of the COVID-19 Pandemic (as of 3/29/22):
- 6,259 COVID-19 tests
- 1,087 positive COVID-19 tests
- Percent of positive tests for 2022: 24.62%
- Percent of positive tests for 2021: 13.58%
- Percent of positive tests for 2020: 18.21%
- Current positivity rate: 0% with 0 active cases
- Administered 5,308 COVID-19 vaccine doses

Services Provided:
- Continued support of COVID-19 PCR testing capability
  - Support various facilities where our patients are served to assure their accessibility to COVID-19 testing
  - Sequenced the Delta and Omicron variants in our region
- Continued to improve local/regional/state collaborations during COVID-19
  - Provided guidance to the Nez Perce Tribal Executive Committee (NPTEC) throughout the COVID-19 Pandemic
  - Provided guidance to the Nez Perce General Council committee for safety measures for our bi-annual meetings
  - Participated in the Idaho Tribes and Public Health District meetings
  - North Central-Multi-Agency COVID-19 Coordination Calls
  - Idaho State MOCC (Medical Operations Coordination Calls) for statewide hospital updates
  - Provided clinical direction and collaboration to Nez Perce Tribal Entities and Lapwai Public Schools weekly
  - Discussed Crisis Standards of Care with Idaho State Officials, Dave Jeppesen, Director of the state of Idaho Department of Health and Welfare. He relayed how impressive the response by the Tribes of Idaho regarding COVID-19 has been.
• Provided monoclonal antibody orders to patients who met criteria and desired treatment to reduce risk for severe COVID-19 infections
• Continued our internal Contact Tracing Program for the COVID-19 response
• Provided COVID-19 vaccination distribution to all Nez Perce Tribal Entities and their employees, local public schools, and general community members with the assistance of the Idaho National Guard and volunteer RN staff
• Participated and received direction from the Northwest Portland Area Indian Health Board, Portland Area Indian Health Service, Centers for Disease Control and Prevention and Idaho Public Health District and Tribal Partner Situational Awareness meetings
• Participated on the Nez Perce Tribal Multi-disciplinary Team for at risk youth
• Implemented Greenway, new Electronic Health Record, for improved and more efficient care
• Trained clinical staff on Mandatory Reporting measures
• Established an MOU with University of Washington School of Medicine to develop collaborations for our youth who are exploring the healthcare realm
• Collaborated with the Portland Area Indian Health Service on clinical care

We have brought on Drs. Aurora and John Horstkamp to our provider team. We have also recently hired a Diabetic Coordinator.

Through all the challenges that we have faced, I would not have liked to face them with any other staff than the dedicated and committed staff that we have at NMPH. The teamwork required, that has been carried out in order to keep our communities safe and functioning is impressive and noteworthy. Thank you, Nimipuu Health staff, thank you.

**COVID-19 Data 2020-2022**

**Monthly Positive Trends**

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<tr>
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</tr>
</tbody>
</table>
Optometry Department

Contact: Optometry Direct Line: (208) 621-4965

Department Staff:
Dr. Ileen Huh, O.D., Supervising Optometrist
Lydia Munoz, Optician/Ophthalmic Technician
Iris Domebo, Optician/Ophthalmic Technician
Taushina Eagle, Optician/Ophthalmic Technician
Deanna Squires, Optician

Program Purpose/Overview:
Our goal is to enhance and preserve the gift of vision of Nimipuu by providing accessible, safe, and high-quality eye care service, optical service, and patient education.

Services Provided:
- Comprehensive eye exam for all ages (including young children under school age)
- Eye disease management
- Glaucoma
- Cataract
- Vision disorders
- Amblyopia

Urgent/Walk-In eye exams, not limited to:
- Red/Painful eye
- Sudden vision change
- Foreign Body
- Flashes/Floaters
- Trauma

Glasses ordering, fitting, adjusting and repairs
Over 250 frames on in house display and continuously being updated

Accomplishments:
- Connected with Savannah LeCornu and purchased the “Matriarch” art piece, soon to be hung in new Optometry clinic
- Hired a Full-Time employee – 09/2021 – Iris Domebo
- Pharmacy expansion project nearing completion, received office furniture for new location in March to be installed

Activities:
- Vision Expo East: Dr. Huh, Lydia Munoz and Iris Domebo attended March 31-April 3, 2022
- IOP Congress 10/2021: Dr. Huh and Taushina Eagle attended
- Recognized for World Optometry Day March 23,2022
Partnerships:
Encore Vision USA – have been serving NMPH since October 2013 - design, develop, and manufacture eyewear to provide the quality, style and value needed for Nimipuu Health patients. A few brands Encore carry are Coach, Ray Ban, Sketchers, Harley Davidson, Native Pride, and Native Visions.

Future Goals:
1. Increase PT volume to Pre-COVID state by December 2022

![Patient Visits](image)

2. Obtaining equipment, such as a retinal camera, anterior segment camera, visual field machine, and running water in each examination room would essentially aid in providing sufficient and convenient care for Nimipuu Health patients. It would also reduce the need for outside referrals.

3. Giving employees the opportunity to earn their certification and expand their knowledge in the medical field so that we may best serve Nimipuu Health patients.

4. In the 3rd quarter of 2020 paper education materials focused on vision and ocular conditions for the patient waiting area were reordered and stored for later use (Post COVID). With the new Optometry office, we’re hoping to utilize them.

5. Long term 5 year – stronger pediatric population outreach of disease prevention and future generation ocular health starting with re-participating in Head Start vision screening and starting school screening.

6. New staff (Taushina Eagle and Iris Domebo) to visit local referral sites & observe procedures.
Information Technology

Contact: (208)-843-2271 ext.3225

Department Staff:

James Penney
IT Manager
jamesdp@nimiipuu.org
ext.2832

Nick Keller
Network Administrator II
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ext. 2838

Amanda Calkins
Clinical Applications Coordinator (CAC)
amandac@nimiipuu.org
ext.2916

Program Purpose/Overview:
The Information Technology department is a high-performance team providing technology support that advances efficiency, communication, and patient care in alignment with the NMPH mission statement.

What We Do:
We strive to future proof our systems and network to stay current with technology standards. We provide effective technological support for audio/visual, computer, multimedia, voice, video, web-based applications, and services to all areas of Nimiipuu Health. We are responsible for a broad range of activities surrounding the implementation of a comprehensive, standardized integrated healthcare information system. We provide support for all Administrative and Infrastructure Applications that include, but are not limited to the following: Intergy, Intergy Electronic Health Record (EHR), Practice Management, and System Administration. We provide technological assistance necessary for daily functions of NMPH including troubleshooting, computer security training, and providing audit reports for the NMPH Executive Director.

Recent/Current Activities:
Intergy is a modern EHR that will be utilized throughout the whole clinic. There will be different workflows depending on what department is utilizing them. Intergy will be utilized in every direct patient care department and in non-direct patient care departments such as Business Office and Purchased/Referred Care.

The Orchard software is used to work with our lab instruments. Orchard was the only software company that is capable of interfacing with our reference labs and all of our laboratory instruments. They are also the only software capable of placing a workstation in our Kamiah Clinic lab to allow orders and results of tests in that space. The major benefit is the ability to interface with Intergy for laboratory orders, patient information, and return results to the system directly. Currently we are cleaning up the initial implementation by migrating services from workstations to servers.
**Inland Imaging** is what we are currently utilizing for our X-ray service. Inland Imaging is interfaced with Intergy that allows us to send X-rays to be read and to receive those results in Intergy. The interface for this is currently complete.

**Dentrix** is what we are currently using for dental documentation. We have not upgraded Dentrix above version 8.5 as the Indian Health Service has not approved any newer versions. Since we are moving away from RPMS, we can start the upgrade process to the newest version 11. Until then we are using RPMS for billing out of Dentrix. The major reason we are upgrading to version 11 is it will allow us to interface the billing piece into Intergy. Once that is complete, we will only need RPMS for historical data. As of right now we are testing the HL7 interface of Demographics between Intergy and Dentrix. Once we have confirmed the demographics are crossing over correctly, we will push all demographics to Dentrix. At that time, we will be live with the most recent version of Dentrix and the interface will be complete.

**PrimeRx** is replacing the RPMS Pharmacy Package. We did utilize a ScriptPro robot with the RPMS Pharmacy package but never had standalone software. PrimeRx is a standalone Pharmacy software that interfaces with Intergy. PrimeRx will have specific benefits that pertain to Pharmacies such as a refill portal, Med synchronization program, Instantaneous billing (no need to post payments anymore), and the ability to send and receive e-prescriptions. The implementation of PrimeRx has recently been completed.

**Future Goals:**
We will be implementing the Intergy Patient Portal. This will give patients direct access to features that connect via Intergy to their healthcare. We are in process of upgrading our Dentrix software to the most up to date version. The newest version of Dentrix will have additional updated features.
Community Health Department

Contact: Community Health Direct Line: (208) 843-9375 Kamiah (208) 935-0733

Department Staff:
Leslie Smith, Lead Public Health Nurse (PHN), leslies@nimiipuu.org, ext.2923
Jackienna Hopkins, Public Health Nurse (PHN), jackiennah@nimiipuu.org, ext.2908
Robin Brashear, Public Health Nurse (PHN), robinb@nimiipuu.org, ext.2980
John Kelly, Kamiah Public Health Nurse (PHN) – Recent Retiree
Melody Spencer Registered Nurse (RN) melodies@nimiipuu.org, ext.4517 (Kamiah)
Susie Ellenwood, COVID Licensed Practical Nurse (LPN)/Reception susiee@nimiipuu.org, ext.2910
Julie Keller, Registered Dietician, juliek@nimiipuu.org, ext.2921
Valerie Albert, Nutrition Aide, valeriea@nimiipuu.org, ext.2918
Crissy Garcia, School Health Specialist, crissyg@nimiipuu.org, ext.2948
Larry Greene, Transportation Aide, larryg@nimiipuu.org, ext.2912
Mike Delorme, COVID Transportation Aide, douglasd@nimiipuu.org, ext. 2910
Emilie Guzman, Community Health Representative, emilieg@nimiipuu.org, ext.2969
Jessica Ford, Community Health Representative, jessicaf@nimiipuu.org, ext.2982
Renee Stanton, Kamiah Community Health Representative, reenees@nimiipuu.org, ext.4532 (Kamiah)
Tina Zinn, Kamiah Transportation Aide, tinaz@nimiipuu.org, ext.4533
Carmen Payne, COVID Contact Tracer, carmenp@nimiipuu.org, ext.2915
Tina Holt, COVID Contact Tracer, tinah@nimiipuu.org, ext.2971
Yvette Whitman, COVID Contact Tracer, yvettew@nimiipuu.org, ext.2974

Program Purpose/Overview:
The purpose of the Community Health Department (CHD) is to provide disease prevention and health maintenance activities and education to support the Nez Perce Tribal Community. Our department provides nursing assessments and case management, assistance with medication management, vaccines, transportation, education concerning diet, exercise, diabetes, WIC services, car seat education and installation, smoking cessation, asthma education, sexual health and healthy relationships, pre-natal and postpartum education. We also provide infection control and employee health for the clinic.

Accomplishments:
The Public Health Nurse (PHN) Department spent much of their time from September through April providing COVID-19 vaccines. We not only administered the vaccine T-W-TH but documented all the vaccines given in the Vaccine Administration Management System and with help from Mel Berry and Jessica Ford all the vaccines given were documented into the electronic health record. We held 4 mass vaccine clinics with help from CHD, Medical and PCCs. November 15th 87 vaccines given, November 22nd, 158 vaccines given, December 6th 184 vaccines given, and December 13th 112 vaccines were given. The Lapwai Community Health Representatives (CHRs) have received their Certified Nursing Assistant certificates from Lewis Clark State
College one has also received her Community Health Workers certificate from ISU and the other is working on hers. The Nutrition Assistant received a certificate from National Nutrition Certified Program.

Activities:
We held our annual flu clinic starting October 19, 2021, T and TH 9:00 am to 3:30 pm through January. Much of our focus this past year was to provide community education surrounding COVID. CHRs and Transportation Aides continued to provide services to patients following new infection control guidelines implemented during the pandemic. The Nutrition Program along with the tribe completed another successful Fitness Challenge with 160 participants. The state WIC program will allow WIC clients to be seen in person starting April 1st but our WIC program continued to provide services. Our Dietician and School Health Specialist host the Mileage Club and are out at the track every week rain or shine to encourage people to get out and walk. The School Health Specialist along with other volunteers from CHD and other tribal programs continue to work with Idaho Food Bank providing food boxes to the community. The School Health Specialist has continued the car seat program.

Grants:
We have been awarded the Department of Health and Welfare Subgrant - Tobacco Prevention and Control and the School Health Specialist manage the goals of the grant. They have a program called Diapers and Wipes which offers free diapers and wipes as incentive for pregnant, post-partum, and other people living in the home to complete the smoking cessation program and test nicotine free. We are continuing work on the Northwest Portland Area Indian Health Board Enhancing Control of Childhood Asthma in AI/AN Communities grant. The Dietician reviewed the Diabetes Register in RPMS, created a Diabetes Register in Greenway then she and the Nutrition Assistant audited and entered data into IHS audit tool for 355 charts for the SDPI (Special Diabetes Program for Indians) Grant.

Challenges:
Providing disease prevention and health maintenance activities and education has been difficult during the pandemic. We have utilized Telemedicine and Zoom and held activities outside to provide education and activities which helped keep people distanced and safe. We continue to recruit for a Maternal Child Health Nurse and have been unable to secure a person for this position which continues to be advertised.

Future Goals:
A quality improvement project helping patients with home blood pressure monitors to achieve and maintain blood pressure goals. Increased patient contacts with new CHR/CNAs.
Laboratory/X-ray Department

Contact: (208) 843-2271 ext. 2823

Department Staff:
Brenda Gillispie, Supervisor, ext.2823
Consuelo Cruz, Medical Technologist
Michelle Bennett, Medical Laboratory Scientist
Laurel Foster, Phlebotomist/Laboratory Technician
Lori Drury, Radiological Technologist
Angela Ryan, Radiological Technologist
Rhonda Blegen, Phlebotomist/Laboratory Technician, Kamiah

Program Purpose/Overview
To perform diagnostic laboratory and radiology testing of the highest quality in a caring and compassionate setting and being mindful of using all available resources for the benefit of our Native American people.

What we are doing now: Current/Future Projects:
- Laboratory staff performing testing must complete yearly competencies to ensure patients receive the best possible care. All personnel are working on their competencies.
- Laboratory has 2 reference labs: Quest Diagnostics, based in Seattle, and Pathologists Regional Laboratory (PRL), based in Lewiston. Both reference labs are used to perform tests we do not offer in-house. Currently, Quest is interfaced with our Laboratory Information System (LIS). PRL is starting the integration process to interface with our LIS. This new interface will reduce human error and allow us to utilize more of PRL services.
- Laboratory Policy and Procedures manuals have been updated and approved by our Laboratory Director, Dr. David Tretheway.

Accomplishments:
- The upgrade in X-ray was completed December 2021. This major upgrade gives ½ of the prior radiation dose! The diagnostic quality has improved, and it takes less time for the exams to be completed. The X-ray room is also in the process of being remodeled.
- The new Laboratory Information System (LIS) went live January 4, 2022. This new computer system is interfaced with the Hematology, Chemistry, Urinalysis, and Hemoglobin A1c analyzers. This greatly reduces human error and the time spent manually programming and entering the patients.
- Laboratory patients seen from 9/1/2021 – 2/28/2022: 3460
- X-ray patients/exams performed from 9/1/2021 – 2/28/2022: 381/442
- COVID-19 tests performed from 9/1/21 – 2/28/22: 2087

Planned scheduled activities:
- Maintain laboratory accreditation through quality policies and procedures, as well as continued monitoring and quality assurance of all patient related activities.
Purchased/Referred Care

Contact: (208) 843-2271 Appointment Hotline: (208) 621-4955 Fax: (208) 843-2687

Department Staff:
Trina Rogers, PRC Referral Specialist - Ext. 2853 (Referrals & Purchase Order Numbers)
Yvonne LeCornu, PRC Claims Specialist - Ext. 2817 (Provider Claim Processing)
Cheree LeCornu, PRC Technician - Ext. 2860 (Patient Bills)
Celiisa Booker, PRC Technician - Ext. 2989 (Provider Claim Processing & Provider Refunds)
William Antell, PRC Data Entry Technician - Ext. 2813 (Claim Payment Processing)
Pam Reisdorph, PRC Supervisor - Ext. 2836

Program Purpose/Overview:
The Nimiiipuu Health Purchased/Referred Care (PRC) program provides funding for medical and dental services not available at the Nimiiipuu Health Clinics. The Nimiiipuu Health Clinics provide two types of health services: “Direct” service which is care provided at the clinics and “Purchased/Referred Care” (PRC) which are services provided by private doctors and hospitals. These two types of services each have their own set of eligibility rules and guidelines. Not all patients who are eligible for direct services at Nimiiipuu Health are eligible for PRC.

When services are not available at the Nimiiipuu Health Clinics the patient’s primary care provider at Nimiiipuu Health will initiate a referral to a private outside physician or facility. A Nimiiipuu Health referral is not a guarantee of payment. PRC will assume financial responsibility for referrals if the patient is eligible for PRC. Patients who are not eligible for PRC are financially responsible for the costs incurred for a referral made by a Nimiiipuu Health provider.

What We Do:
Patient Bills: The PRC staff is committed to providing prompt payment of all referred and authorized medical/dental claims. Incomplete billing information will result in the patient receiving a bill for the services. When a patient bill or statement is submitted to PRC for payment, the proper insurance claim forms (UB & 1500), EOBs (explanation of benefits) and notes must be requested and received before payment can be processed. This process may take 30 to 60 days and patients will continue to receive additional bills or statements during this time. To expedite this process, patients receiving bills or statements from outside providers should contact the provider’s office and provide correct insurance information

Purchase orders - PRC “Appointment Hotline” 208-621-4955: The Hotline provides Nimiiipuu Health patients with a quick and easy method of reporting their outside medical/dental appointments and emergency services to the PRC office. Please report all appointments with outside providers to the PRC office at least 72 hours prior to the appointment. Notifying PRC is required and ensures a purchase order is issued which provides important billing and insurance information to the outside providers.

Announcements: Congratulations Graduating Class of 2022:
The graduating students of 2022 are reminded now is a great time to contact a Patient Care Coordinator at the Nimiiipuu Health clinics to update your patient chart and ask out about verifying student status. If you are leaving the area for college in the fall your patient chart must be updated prior to leaving and student verification must be provided. Now is also a great time to schedule your routine care, eye examinations, and dental appointments before the back-to-school rush this Fall.
Medicare Like Rate Savings

<table>
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Purchase Orders Paid

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Purchased/Referred Care Services
Fiscal Year 2022
Medical/Dental Services Paid 10/1/2021 thru 3/25/2022

- $367,336.98 Outpatient Services
- $204,736.56 Inpatient Beh/Substance
- $161,554.21 Inpatient Hospitalization
- $151,471.94 Emergency Services
- $137,722.35 Adult Dental
- $70,273.98 Children's Dental
- $52,840.48 Radiology Services
- $44,960.32 Chiropractic/Massage Therapy
- $43,627.16 Rheumatology Services
- $20,162.63 Physical Therapy
- $15,980.00 Hearing Aids
- $8,154.35 Ambulance
- $6,607.68 Outpatient Beh/Counseling
Quality Improvement/ Risk Management

Contact: (208) 843-2271

Department Staff:

McCoy Oatman
Quality Improvement / Risk Manager
mccoyo@nimiipuu.org
ext.2857

Adrianna Albert
Patient Advocate
patientadvocate@nimiipuu.org
ext.2973 or Direct: (208) 621-5009

Mission:
To ensure the provision of quality healthcare in a culturally sensitive and confidential manner.

All services having a direct or indirect impact on the quality of patient care and safety are reviewed by the QI/Risk Program. The goal of the QI/Risk Program is to help staff develop an understanding of how risk management, infection prevention, peer review and other essential clinical and administrative programs are related to Quality Improvement (QI).

• The Patient Advocate is responsible for assisting with patient concerns/complaints and questions; the Patient Advocate provides education, outreach, information/referral and advocacy for eligible patients and clients.

• Please be on the lookout for the 2022 Patient Satisfaction Survey. The survey will be posted on our social media sites and we will have hardcopies if needed. The Patient Advocate along with our Quality Improvement (QI) Manager will analyze the data and make necessary changes for services provided by NMPH. You can also email Andrianna Albert at: patientadvocate@nimiipuu.org.

• The QI/Risk Manager is responsible to develop, coordinate, implement, and evaluate the continuous activities for QI and Risk Management programs. In collaboration with Administrative and Clinical, this position works to define and resolve opportunities for improvement regarding customer safety and patient care. QI collaborates with various internal and external stakeholders to improve member experience, satisfaction, and sustainable outcomes.

Accomplishments:

• There is a process for addressing patient comments and the Patient Advocate has been steadily improving that system.

• The Patient Advocate has developed a system for assisting patients with obtaining fuel and lodging assistance for travel to/from their appointments.

• The QI Manager helped draft a policy for the Contract Support Cost line item, this policy will be in line with Resolution NP 15-408.

• Developed the Quality Improvement Annual Plan and the 2022 schedule for Quality Improvement Reports.

• Assisted the Executive Director and staff with AAAHC training for NPTEC (Governing Body).
Planned Activities:
- Presentation to new employees and to all staff
- Yearly Training for members of the QI Committee
- Assist with AAAHC accreditation Spring 2022
- Yearly Training for members of the Governing Body
- Assisting staff with developing QI studies/projects
- Obtaining a software system to assist the department with streamlining the Patient Comment/Incident Reporting process.

Partnerships:
- Nez Perce Tribe Social Services Department
- Lewis Clark Valley Health Foundation
- Nez Perce Tribal Enterprises
- Nez Perce Tribe Law & Justice
Human Resources

Contact: Human Resources Direct line: (208) 621-4950 E-mail: hr@nimiipuu.org

Department Staff:
  Carmalita Bohnee, HR Manager
  Sergio Islas, HR Generalist
  Beverly Childers, HR Specialist
  Lucinda Bohnee, Office Assistant

Program Purpose/Overview:
The Human Resources (HR) Department is committed to identifying and responding to Nimipuu Health’s (NMPH) ever changing needs. We facilitate greater productivity and effectiveness by fostering an environment that values diversity, employee development, and honest feedback. Through sound policies and practices, we balance the needs of employees and Nimipuu Health while ensuring compliance with all tribal and employment laws. We also serve as knowledgeable resources and advisors to administration and staff.

What We Do:
  - Recruitment & Retention
  - Employee Benefits
  - Employee Development & Training

Accomplishments:
  - Wage/Salary alignment to be competitive in the Healthcare Industry
  - HR Specialist—THRP recertification
  - Department of Defense (DoD) Innovation Readiness Team (IRT)—Dental Department
  - Reimplementation of random drug & alcohol testing
  - Development of Vaccination Policy forms & a process for implementation
  - Implemented Trainee position in the Dental Department (Dental Assistant Trainee)
  - Integrated an updated badge system
  - Updated the Teaching, Publication, and Media Activities policy and began accepting preceptorships and volunteers.
  - Recruitment of hard to fill positions: Physician, Clinical Nurse II (Kam), Community Health Public Health Nurse (Kam), Diabetes Program Coordinator, Dental Assistant Trainee, and Community Health Transportation Aide (Kam).

Activities:
  - Employee Onboarding
  - Employee Longevity Recognition
  - Customer Service Training
  - Annual AAAHC required trainings
Partnerships:
- EOC—vaccine mandate
- NPT Education Department

Future Goals:
- Expand HR professional education & training
- Increase employee retention
- Manager/Supervisor training
- Employee satisfaction survey

Employee Stats:
- 155 total employees
  - NP Tribe – 74
  - Other Tribe – 12
  - Non-Tribal – 69
- Supervisory
  - NP Tribal – 10
  - Non-Tribal – 9
- Demographics
  - 125 females & 30 males
  - 86 employees<50 years old; 69 employees >50 years old
  - Age bands:
    - 18-30 – 18 employees
    - 31-40 – 26 employees
    - 41-50 – 42 employees
    - 51+ – 69 employees
Business Office

Contact: (208) 843-2271 Fax: (208) 843-2658 ext.2985

Department Staff:
Tina L. Bullock, Business Office Manager, ext.2985
Ruth Corbett-Munoz, Coder II
Cecilia Bohnee, Coder II
Wilma Williams, Billing Technician I
Jolanda Villalobos, Billing Technician I
Camielle Chapman, Billing Technician I
Jessica Redheart, Medical Records Technician II
Sally Rhoan, Medical Records Technician I
Kiara Smith, Medical Records Technician I
Artrette Sampson, Benefits Coordinator
Eva Higheagle, Benefits Coordinator
Vesta Villalobos, Lead Billing/Accounts Receivable Specialist II
Vacant Position, Medical Records Technician I
Vacant Position, Coder I

Program Purpose/Overview:

Business Office:
We optimize appropriate reimbursements from Medicare, Medicaid, Children’s Health Insurance Program, Veteran’s Health Administration, private insurance, and other forms of health care coverage; and identify all forms of health care coverage and other benefits for which American Indians, Alaska Natives, and other beneficiaries are eligible.

Medical Records Department:
The mission of the Medical Records Department is dedicated to supporting the highest quality in management of health information that will benefit both patients and providers.
To accomplish this mission, our goals as the profession responsible for managing health information, is to emphasize teamwork and collaboration in serving the healthcare team to achieve excellence in quality of patient care.

What We Do:
Coding and Billing: Many patients have insurance coverage through employment, Medicare, Medicaid, private insurance, Workers’ Comp, FMCRA (other liability) or other Alternate Resource (such as VHA). The Federal government has allowed IHS, Tribes and Urban Clinics to bill any third-party insurance for compensation of facility and professional charges, including secondary and tertiary insurance, if available. All efforts to enroll patients into alternate resources will enhance revenue generation and, secondarily, support the viability of healthcare operations.
**Benefits Coordination:** Our/The Benefits Coordinators of NMPH assist eligible beneficiaries in the education and application process of alternate resources that are either no cost to the beneficiary or they qualify to be reimbursed through the Tribal premium sponsorship program. This department works closely with the Patient Care Coordinators, Billing Technicians and Purchased/Referred Care (PRC) staff as a coordinated effort in optimizing third party revenue for NMPH and preserving PRC funds.

Benefits Coordinators assist patients with their application process for many alternate resources such as Medicare B & D, Medicaid, Workman’s Compensation, Liability Injuries, Disability Determinations, and Social Security. Please do not hesitate to contact the Benefits Coordination Department with all questions regarding alternate resources.

**Medical Records:** Scanning outside Medical Records into the Electronic Health Record began in October 2021. Technical difficulties with scanners and software were some items that were overcome, and this project is now working well.

Hired on two temporary positions to assist with scanning.

Assisted with the Nez Perce Tribe’s COVID-19 Vaccination Incentive for two-months by contacting patients with missing information to assure they received their incentive payment.

**Accomplishments:**
Vesta Villalobos retired from Nimiipuu Health Business Office on March 7, 2022 after 46 years of service! Vesta will be missed greatly; she was a huge asset to our program and played a large role in the millions of dollars of revenue generated throughout her years of service!

**Activities:**
Business Office has received several trainings from Greenway on the intricacies of the Coding, Billing and Payment of claims submitted to Third Party Payers since our “Go-Live” date of April 5, 2021.

Two employees of the Business Office attended the Greenway Intergy Engage22 Conference in Orlando, Florida February 18 – 22, 2022.

**Partnerships:**
Idaho Medicaid, Washington Medicaid, Northwest Portland Area Indian Health Board, Novitas Medicare Contractor, Greenway Intergy, Regence Blue Shield of Idaho, MCNA, Optum, National Archives and Records, Nez Perce Tribe, and our many patients.

**Future Goals:**
Advertise and fill Billing Technician position
Advertise and fill Medical Records Technician position
Archive all paper Medical Records to the National Archives and Records in Seattle, Washington.
Certify new Coder I hire
Dental Department

Contact: Dental Direct Line: (208) 621-4945 Fax: (208) 843-9408 Kamiah: (208)935-0733

Department Staff:
JoAnna Hendren, Registered Dental Hygienist (RDH), Dental Supervisor
David Eichler, Doctor or Medicine in Dentistry (DMD)
Jesse Guzman, Doctor of Dental Surgery (DDS)
Michelle McGorky, Doctor of Dental Surgery (DDS)
Jeff Lathen, Dental Hygienist (RDH)
Christie Lussoro, Dental Coder
Julianne Big Man, Dental Receptionist
Tina Roy, Expanded Function Dental Assistant (EFDA)
Melissa Wilson, Expanded Function Dental Assistant (EFDA)
Suzanne McAtty, Expanded Function Dental Assistant (EFDA)
Ariel King, Dental Assistant (DA)
Jamie LeFavour, Dental Assistant (DA)
Rachel Brewer, Dental Assistant (DA)
Raquel Broncheau, Dental Assistant Trainee (DA)
David Wilkinson, Doctor of Dental Surgery (DDS), MS, Orthodontist

Program Purpose/Overview:
Nimiipuu Health (NMPH) offers a wide array of dentistry including exams, cleanings, emergency treatment, periodontal treatment, fillings, root canals, oral surgery, orthodontics, dentures, crowns, partials, and bridges.

Our dental staff proudly serves patients by treating and preventing dental related diseases. Patient education is provided by NMPH dental staff to increase patient awareness about dental diseases and preventives that affect their overall health. When necessary, we provide referrals for procedure specific specialty care.

The Dental Department has continued to provide services to patients throughout the COVID-19 pandemic. We are closely monitoring the CDC’s website for any precautions we may need to take to keep our patients and staff safe. All staff are wearing N95 respirators during patient care along with other heightened PPE precautions. We encourage staff and patients to not come into the dental clinic if they are not feeling well. We are happy to reschedule your appointments for a later date. COVID has hit us hard, NMPH Dental has followed best practices as outlined by the CDC and OSHA to safely meet the dental needs of our patients.

What We Do:
The Nimiipuu Health Dental Assistants are a hard working and dedicated group of individuals. They assist the dentists and make our patients feel welcome and comfortable. Nimiipuu Health Dental is fortunate to have a dedicated and knowledgeable support staff. In Lapwai we have Suzanne McAtty, Ariel King, Jamie Henry, Rachel Brewer, and Raquel Broncheau. In Kamiah we have Tina Roy and Melissa Wilson.
Our Orthodontist, Dr. Wilkinson and team, are working hard to make beautiful smiles. Please remember that your children still need yearly exams with the dentist and biannual cleanings. These services are extremely important during orthodontic treatment. Having braces, places the patient at high risk for decay.

Dr. Jesse Guzman has returned to the dental clinic as one of our three staff dentists. He has joined Dr. Eichler as a full-time Dentist in our Lapwai clinic. We are excited to welcome him back. Dr. Sansom has retired from our Kamiah dental clinic. We thank Dr. Sansom for 9 years of excellent dental care. He will be missed. Dr. Mcgorky is filling in until a Dentist can be hired to fill the Kamiah Dentist position.

**Accomplishments:**
In 2021 NMPH Dental had a total of 4980 visits in our Lapwai and Kamiah clinics. Below is a breakdown of the types of procedures that were completed during those visits.
Behavioral Health

Contact: Behavioral Health Direct Line: (208) 843-7244 Fax: (208) 843-7394

Department Staff:
Karen Hendren, Licensed Clinical Social Worker (LCSW) – Behavioral Health Director
karenh@nimiipuu.org ext.4510 (Kamiah)
Toni Eneas – Administrative Assistant, antoinettee@nimiipuu.org ext.2900
Alex “Tei” Tall Bull – Recovery Coach, aleet@nimiipuu.org ext.4534 (Kamiah)
Sasheena Williams – Recovery Coach, sasheenaw@nimiipuu.org ext.2839
Dora Axtell, Licensed Master Social Worker (LMSW) – Clinician, doraa@nimiipuu.org, ext.2885
Heather Foster, Licensed Clinical Social Worker (LCSW) – Co-Occurring Clinician,
heatherf@nimiipuu.org, ext.2952
Lucy Peterson, Certified Drug Alcohol Counselor II (CADC II) – Substance Use Disorder Provider,
lucyp@nimiipuu.org, ext.2900
Myra Campbell, Licensed Professional Counselor (LPC) - Co-Occurring Clinician,
myrac@nimiipuu.org, ext.2907
Sabrina Wakefield, Licensed Clinical Social Worker (LCSW) – Co-Occurring Clinician,
sabrinaw@nimiipuu.org, ext.2820
Tammy Everson, Licensed Clinical Social Worker (LCSW) – Co-Occurring Clinician,
tammye@nimiipuu.org, ext.2698
Tonia Aripa, Licensed Clinical Social Worker (LCSW) – Co-Occurring Clinician, toniaa@nimiipuu.org, ext.2904
Kristy Kuehfuss, PhD – Contracted Psychologist, kristyk@nimiipuu.org

Program Purpose/Overview:
The mission of the Behavioral Health Department is to promote mental wellness in Nimiipuu Health patients by providing evidence based, confidential, and culturally sensitive treatment within a well-designed, comprehensive behavioral health system.

Current/Future Projects:
SAMHSA and TOR Grant
• We served over 99 clients (Direct care and PRC eligible clients) and spent 1.5 million dollars through these grants. This was instrumental in providing inpatient, outpatient and Sober Housing resources for Drug, Alcohol and Mental Health treatment. We have exhausted most of these funds to date.

Recovery Program
• We continue to grow our Recovery Program
• We are in the process of looking into a “Recovery” center
• We are collaborating with different tribal entities and touring their facilities to ascertain what challenges and successes they face
• We are obtaining digital signs for Kamiah and Lapwai to further resources for community communications

Planned Activities:
• Hiring an Adolescent Life Skills provider through “Opioid Task Force” grant through the prosecutor’s office
• Hiring an additional Drug and Alcohol Counselor

Accomplishments:
• Utilizing SAMHSA Grant Funds, we have achieved the following:
  Between 4/20/20 and 12/19/21:
  • 99 clients served through grant (inpatient and outpatient)
  • 58 diagnoses of severe mental illness, substance use disorder, or co-occurring
  • 12 healthcare professionals
  • 29 diagnoses of less than severe mental illness

  Between 4/20/20 and 9/20/21:
  35 Severe Mental Health/Substance Use Disorder/Co-Occurring
  • 40% (14) currently in treatment
  • 31% (11) completed treatment
  • 9% (3) currently in sober living facility
  • 20% (7) declined services/did not follow through (1 unfortunately passed away before admission)

Cadential Degree Success
• Dora Axtell passed her Licensure for Master Level Social Worker
• Sabrina Wakefield passed her licensure for Clinical Social Worker
• Tei is attending virtual classes to start working towards his Degree

Challenges:
• COVID was a challenge for all of us. Working as a team we were able to stagger shifts and provide Telehealth services to maintain continuity of care
• New increase of Fentanyl Use has created a community opioid crisis

Patients that went to Inpatient between 4/20/20- 9/20/21

- Currently in treatment 40%
- Completed treatment 31%
- Currently in sober living 9%
- Denied services 20%

Resources Available
FOR ADULTS & ADOLESCENTS
National Suicide Lifeline: 800-273-8255
24-hour Online Chat: 208-398-4357
Idaho Care Line: Call 2-1-1
Behavioral Health: 208-843-7244
Walk-ins Mon-Fri 8am-4pm
Facilities

Contact: (208) 843-2271 ext.2828

Department Staff:
   Jim Stitt, Facilities Manager, jstitt@nimiiipuu.org, ext. 2828
   Mark Broncheau, Facilities Technician II, ext.2844
   Daniel Lawyer, Facilities Technician I, ext.2877
   Kelley Nichols, Custodian (Kamiah), ext.4536
   Delia Minkey, Lead Environmental Services Technician (EVS), ext.2901
   Steve Guzman, Environmental Services Technician (EVS), ext.2877
   Carol Ellenwood, Environmental Services Technician (EVS), ext.2877
   Elliott Scabbyrobe, Environmental Services Technician (EVS), ext.2877
   Tamara Padilla, Environmental Services Technician (EVS), ext.2877

Program Purpose/Overview:
We deliver a responsive, sustainable program that, through cooperative efforts, planning and policy development, provides a safe, sanitary, innovative, and respectful environment for Nimiiipuu Health Patients, Staff, and the Nez Perce Tribal Community.

What We Do:
We continue to maintain clean, sanitary facilities for the safety and comfort of our patients.

Accomplishments:
   • We installed a transfer switch and purchased a generator for the Pharmacy modular building. This will ensure that the Pharmacy can continue to serve patients in the event of a power outage
   • We completed an overflow parking lot. Staff will no longer need to park in the high school parking lot
   • Continuation of construction on the new Pharmacy
   • The outer building finishes are nearly complete
   • The inside walls are also nearing completion. Ceilings and flooring are next
   • Our current target completion is near the end of May
   • We are currently preparing for the AAAHC Survey. We are purging unused items and tidying our work and storage space
   • We have held multiple surplus sales for cleaning purposes; March 25, April 14
Activities:
Our department continues to have an active presence on the Safety Committee. Jim is the chairperson and Mark is a regular attendee at Safety Meetings.

We are actively engaged with Enterprise Fleet to replace our GSA vehicles with Enterprise Fleet vehicles to realize savings on our fleet management costs.

We are working with clinic stakeholders to plan the remodel of the Community Health reception area. The Community Health reception area was significantly impacted by the new Pharmacy construction.

We actively participate in construction meetings for the pharmacy expansion with ALSC Architects and others.

Future Goals:
We look forward to overseeing the commissioning of the new Pharmacy and Optometry areas.

We are moving ahead with Requests for Proposals for roofing replacement and flooring replacement at the Lapwai Clinic.
Pharmacy

Contact: Pharmacy Refill Line: (208) 621-4963 Fax: (208) 843-2119 Pharmacy Runner Numbers:  
Please call the runners when you are onsite: (208) 791-6775 or (208) 790-1841

Department Staff:
Heather Weddle, Chief Pharmacist
Christina Hammond, Pharmacist
Kimberly Merrill, Pharmacist
Natasha Stamper, Pharmacist
Rita Jamison, Pharmacist
Liron Rider, Pharmacy Billing Technician
Jennifer MacMenamin, Pharmacy Billing Technician (Kamiah)
Ann White, Pharmacy Technician
Michelle Fisher, Pharmacy Technician
Amber Porter, Pharmacy Technician
Elizabeth Murillo, Patient Assistance Pharmacy Technician
Daneta Jabeth, Lead Pharmacy Runner
Steven Samuels, Pharmacy Runner
Britnee Lussoro, Pharmacy Runner
Vacant Position, Pharmacist
Vacant Position, Pharmacy Runner

Program Purpose/Overview:
The pharmacy has the privilege of taking care of the medication needs for the patients of Nimipuu Health in both the Lapwai and Kamiah clinics. We strive to provide high quality pharmaceutical care while ensuring that our patients understand how to take care of their medical condition(s) with their prescribed medications.

What We Do:
Anticoagulation—the pharmacists help monitor patients that take blood-thinning medication, such as warfarin, order labs, and make dosage adjustments.

Diabetes—Heather is part of the diabetes team and helps patients with diabetes medication and insulin dosage adjustments. She starts Libre sensors, which record sugars every 15 minutes while wearing, and interprets the results to improve diabetes control.

Emergency Contraception—the pharmacists assist women who request the “morning after” pill.
Hepatitis C—Natasha case manages patients that are diagnosed with Hepatitis C. She works with the specialist offices to ensure that the patient attends the appointments and obtains the Hepatitis C treatment.
Opioid Overdose Response Training—Pharmacy is supplying opioid overdose response kits containing 2 doses of naloxone for first responders, patients, and community members who have undergone training. Since September 2021, 179 people have been trained on how to respond to an opioid overdose.

Patient Assistance—Liz helps patients without insurance acquire costly medications that Nimipuu Health does not carry.

**Accomplishments:**

- Implemented a new pharmacy software system in November that provides many benefits including automatic texting, transparent billing, ability to accept electronic prescriptions, and patient portal for ordering refills
- The Hepatitis C program continues to be successful. Since June 2018, we have successfully treated and cured 19 patients at Nimipuu Health.
- Pharmacy collaborated with Benefits Coordination and PRC to enroll 60 patients on high cost medications in a Medicare Part D prescription plan.
- Since September 2021, Liz has assisted with getting $9,300 worth of high cost medications for patients without insurance.

**Grants:**

$50,000 Drug Overdose Subgrant through the State of Idaho Department of Health and Welfare for community overdose prevention and response training

**Future Goals:**

- Transition from the modular in Lapwai back into the remodeled space in the clinic in early summer 2022.
- Become a Medicare Part B provider allowing Pharmacy to get paid claims for diabetes supplies, transplant medication, and nebulizer solution.
- Convert all patients using the diabetes medication, Trulicity, to Ozempic. These medications are in the same class and function the same way; however, Ozempic is on contract which allows for lower costs.

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![Prescription Volume 9/21 to 3/24/22](chart.png)
Communications

Department Staff:

Cara Wilson, Communications Program Manager
E-mail: caraw@nimipuu.org
Phone: (208) 791-4286 or (208) 621-4964

Program Purpose/Overview:
To provide culturally sensitive, accurate information to the correct audiences to promote quality healthcare.

Vision: To empower the community to take control of their health with a wealth of knowledge and educational tools provided.

What We Do:
We strive to inform the community of all updates that may affect those who frequent our facilities. We share new employees and transfer introductions, time changes, closures (both known and immediate/unknown), information on departments and what they offer, we have recently shared an intro to our Purchased/Referred Care Department and how it works with a breakdown of who works in there and their duties. We celebrate our staff for their accomplishments such as passing clinical tests, gaining certifications, and positive feedback from the community. We spread awareness of observed important healthcare days/months. We have had many changes to our parking and pharmacy and have worked diligently to inform the community on where to park and how to pick up their medications. We inform the community of NMPH events as well as share other events from the tribe and tribal programs or anything that could benefit the community members.

Accomplishments:
- COVID-19 Vaccination Video
- COVID-19 Recollection Video
- NMPH PSAs on KIYE Radio
- NMPH Patient Handbook Update
- Facilitation to obtain “Matriarch” Art for Optometry with plaque to showcase
- Collaboration with IT & local artist to obtain graphic art for new pharmacy hallway

Activities:
- Active participation in community events
- Coordination of special events for employees and/or community
- Active participant in Employee Association/Scholarship Committee, Opioid Taskforce, Patient Impact Committee & new member of Safety Committee
Partnerships:
- NPT Communications
- Various NPT Departments/Programs

Future Goals:
- NMHP Website Development Underway
- Outdoor Signage Underway (Lapwai & Kamiah sites)
- Community Newsletter for elders with NMHP important updates

Social Media Reach

September 2021 – April 2022

Reach
Facebook Page Reach
38,815 ↑ 49.8%

Instagram Reach
634 ↑ 32.4%
Finance

Contact: (208) 843-2271 Fax: (208) 843-2102

Department Staff:
   Kylena Guffie, Finance Manager
ekylenag@nimiipuu.org, ext.2811

   Sonya Pablo, Accountant
sonyap@nimiipuu.org, ext.2869

   Shelley Simpson, Purchasing Specialist
shelleys@nimiipuu.org, ext.2833

Program Purpose/Overview:
The Finance Department takes the responsibility for organizing the financial and accounting affairs of the Clinic, including the preparation and presentation of appropriate accounts, and the provision of financial information for management.

What We Do:
The Nimipuu Health Finance Department provides critical financial information to the Executive Director and Nez Perce Tribal Executive Committee (NPTEC) for effective management and operations of the Clinic. The Finance staff makes payments, processes incoming payments, payroll, prepares annual departmental budgets and monthly financial reports and ensures financial controls are in place to avoid errors, fraud, and theft.

Accomplishments:
A clean audit with no findings for the last six years (2015-2020).
## Nimipuu Health Budget Summary (March 2022)

### Revenue/Funding

<table>
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<th>Description</th>
<th>Annual Budget</th>
<th>Year to Date</th>
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<td>22,500</td>
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<td>Ophthalmology Revenue</td>
<td>25,000</td>
<td>19,678</td>
<td>5,323</td>
<td>79%</td>
</tr>
<tr>
<td>Interest Revenue</td>
<td>5,000</td>
<td>4,103</td>
<td>897</td>
<td>82%</td>
</tr>
<tr>
<td>Indirect Revenue</td>
<td>55,000</td>
<td>19,318</td>
<td>35,682</td>
<td>35%</td>
</tr>
<tr>
<td>Medicaid Administrative Match</td>
<td>30,000</td>
<td>-</td>
<td>30,000</td>
<td>0%</td>
</tr>
<tr>
<td>Direct Contract Support Cost</td>
<td>250,000</td>
<td>-</td>
<td>250,000</td>
<td>0%</td>
</tr>
<tr>
<td>Prior Year Retained Earnings</td>
<td>6,885,000</td>
<td>540,800</td>
<td>6,344,200</td>
<td>8%</td>
</tr>
<tr>
<td><strong>Total available funding</strong></td>
<td><strong>$27,040,000</strong></td>
<td><strong>$13,617,188</strong></td>
<td><strong>$13,422,812</strong></td>
<td><strong>50%</strong></td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Expenditure</th>
<th>Year to Date</th>
<th>Remaining</th>
<th>YTD % Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration - Lapwai</td>
<td>730,000</td>
<td>373,521</td>
<td>356,479</td>
<td>51%</td>
</tr>
<tr>
<td>Administration - Kamiah</td>
<td>57,000</td>
<td>21,945</td>
<td>35,055</td>
<td>38%</td>
</tr>
<tr>
<td>Behavioral Health</td>
<td>1,055,000</td>
<td>469,353</td>
<td>585,647</td>
<td>44%</td>
</tr>
<tr>
<td>Benefits Coordination</td>
<td>131,350</td>
<td>42,669</td>
<td>88,681</td>
<td>32%</td>
</tr>
<tr>
<td>Business Office</td>
<td>538,000</td>
<td>251,765</td>
<td>286,235</td>
<td>47%</td>
</tr>
<tr>
<td>Community Health - Kamiah</td>
<td>149,500</td>
<td>56,295</td>
<td>93,205</td>
<td>38%</td>
</tr>
<tr>
<td>Community Health - Lapwai</td>
<td>350,000</td>
<td>118,909</td>
<td>231,091</td>
<td>34%</td>
</tr>
<tr>
<td>COVID-19 Response</td>
<td>5,000,000</td>
<td>2,776,119</td>
<td>2,223,881</td>
<td>56%</td>
</tr>
<tr>
<td>Purchased &amp; Referred Care</td>
<td>4,591,500</td>
<td>1,627,583</td>
<td>2,963,917</td>
<td>35%</td>
</tr>
<tr>
<td>Dental Lapwai &amp; Kamiah</td>
<td>1,953,100</td>
<td>905,638</td>
<td>1,047,462</td>
<td>46%</td>
</tr>
<tr>
<td>Direct Contract Support Cost</td>
<td>250,000</td>
<td>103,909</td>
<td>146,091</td>
<td>42%</td>
</tr>
<tr>
<td>Finance</td>
<td>353,000</td>
<td>168,333</td>
<td>184,667</td>
<td>48%</td>
</tr>
<tr>
<td>Human Resources</td>
<td>443,000</td>
<td>202,423</td>
<td>240,577</td>
<td>46%</td>
</tr>
<tr>
<td>Integrated Health</td>
<td>232,500</td>
<td>41,061</td>
<td>191,439</td>
<td>18%</td>
</tr>
<tr>
<td>Information Technology</td>
<td>449,000</td>
<td>190,049</td>
<td>258,951</td>
<td>42%</td>
</tr>
<tr>
<td>Laboratory</td>
<td>883,500</td>
<td>416,027</td>
<td>467,473</td>
<td>47%</td>
</tr>
<tr>
<td>Facilities - Lapwai &amp; Kamiah</td>
<td>842,000</td>
<td>370,487</td>
<td>471,513</td>
<td>44%</td>
</tr>
<tr>
<td>Maternal Child Health</td>
<td>162,500</td>
<td>59,977</td>
<td>102,523</td>
<td>37%</td>
</tr>
<tr>
<td>Medical - Lapwai</td>
<td>3,542,000</td>
<td>1,584,902</td>
<td>1,957,098</td>
<td>45%</td>
</tr>
<tr>
<td>Medical - Kamiah</td>
<td>500,700</td>
<td>122,540</td>
<td>378,160</td>
<td>24%</td>
</tr>
<tr>
<td>Medical Records</td>
<td>230,500</td>
<td>95,412</td>
<td>135,088</td>
<td>41%</td>
</tr>
<tr>
<td>Nutrition</td>
<td>124,000</td>
<td>51,865</td>
<td>72,135</td>
<td>42%</td>
</tr>
<tr>
<td>Optometry</td>
<td>510,850</td>
<td>229,625</td>
<td>281,225</td>
<td>45%</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>3,338,500</td>
<td>1,539,207</td>
<td>1,799,293</td>
<td>46%</td>
</tr>
<tr>
<td>Public Health</td>
<td>450,000</td>
<td>154,642</td>
<td>295,358</td>
<td>34%</td>
</tr>
<tr>
<td>Quality Improvement</td>
<td>172,500</td>
<td>80,196</td>
<td>92,304</td>
<td>46%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$27,040,000</strong></td>
<td><strong>$12,054,452</strong></td>
<td><strong>$14,985,549</strong></td>
<td><strong>45%</strong></td>
</tr>
</tbody>
</table>