

# Request for Proposal

## Audio / Video Equipment

This document is a Request for Proposal (RFP) for audio /video conference room equipment. A detailed list of equipment is provided in section I Statement of Work.

Nimiipuu Health would appreciate bids provided in PDF format via email sent to [jamesdp@nimiipuu.org](mailto:jamesdp@nimiipuu.org) , no later than September 13, 2019. Bids must include a written statement that “The bid is firm and will not be withdrawn for a period of 90 days.”

The bid offer acknowledges the right of the Nimiipuu Health to accept or reject any or all bids, and to waive any informality in any bid received. It declares that the bid is in all respects fair and without collusion or fraud, and that no member of the Nez Perce Tribal Health Board or officer of Nimiipuu Health, or any person employed by the clinic, is directly or indirectly interested in the bid, or in any portion of the profits that might result from the bid. The bid offer also acknowledges the right of Nimiipuu Health to repost this RFP with clarifications or corrections within the bid window, and to extend the bid window if the clinic deems it necessary for any reason.

Nez Perce Tribal Health Authority  
DBA: Nimiipuu Health  
111 Bever Grade Road  
PO Drawer 367  
Lapwai ID 83501

Attn: James Penney  
Information Technology Manager  
208-843-2271  
[jamesdp@nimiipuu.org](mailto:jamesdp@nimiipuu.org)

### I. Statement of Work

Nimiipuu Health is in need of upgraded audio / video hardware for two onsite conference rooms located at the Lapwai site. Nimiipuu Health will specifically be replacing audio equipment in our Admin Conference room and Large Conference room.

Bids must also include all core infrastructure, equipment, installation, implementation, support, and user orientation/training for all items listed in the table below.

<b>ADMIN CONFERENCE ROOM</b>	
<b>Item</b>	<b>Quantity</b>
Cisco- WebEx Room Kit: Includes codec, integrated camera and microphone and Touch10 Control Panel	Total 1
Direct Response Service Package- Room Kit 1yr- advance replacement parts shipped priority level same business day, telephone technical support during business hours.	Total 1
Cisco – Direct Response Service Package - CTS-MIC-TABL20 1yradvance replacement parts shipped priority level same business day, telephone technical support during business hours.	Total 1
Sharp - Commercial 60" 1080p LCD TV, 3 yr. limited warranty through Sharp	Total 1
Chief - FUSION Universal Flat Panel Micro-Adjustable Tilt Wall Mount	Total 1
<b>LARGE CONFERENCE ROOM</b>	
<b>Item</b>	<b>Quantity</b>
Cisco Room Kit Plus - Includes Codec Plus, Quad Camera and Cisco Touch 10 touch panel control with cables and power supply	Total 1
CISCO – Direct Response Service Package Room Kit Plus 1yr- advance replacement parts shipped priority level same business day, telephone technical support during business hours.	Total 1
Cisco- Table Top Microphone	Total 1
Cisco – Direct Response Service Package CTS-MIC-TABL20 1yradvance replacement parts shipped priority level same business day, telephone technical support during business hours.	Total 1
Sharp - Commercial 70" 1080p LCD TV, 3 yr. limited warranty through Sharp	Total 2
Chief - X-Large Fusion Universal Flat Panel Micro-Adjustable Tilt Wall Mount	Total 2
Extron - MPA 601 Mono 70V Power Amplifier - 60 Watts	Total 1
Extron - FF 220T Full-Range Flat Field® Speakers with 2' x 2' Low Profile Enclosure and 70/100 V Transformer	Total 1
Custom equipment rack accessories and cable management	Total 1

Custom cable & connector package	Total 1
<b>PROFESSIONAL SERVICES</b>	
<b>Item</b>	<b>Quantity</b>
System Design, Project Management, Installation and On-Site Training	Total 1
Remote System Training through life of OVS maintenance contract	Total 1
Direct Response AV Remote Support, 1yr.- Telephone/video support only. On-Site support available after initial remote troubleshooting on Time/Materials basis.	Total 1

## II. General Information

If a bidder discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, the bidder should immediately provide the Clinic with written notice of the problem and request that the RFP be clarified or modified. Without disclosing the source of the request, the Clinic may modify the document prior to the date fixed for submission of proposals by issuing an addendum to all potential bidders to whom the RFP was sent.

If prior to the date fixed for submissions, a bidder knows of or should have known of an error in the RFP but fails to notify the Clinic of the error, the bidder shall bid at its own risk, and if, awarded the contract, shall not be entitled to additional compensation or time by reason of the error or its later correction

Technical question or requests for clarification should be directed to:

Nick Keller – Network Administrator  
Phone – 208-621-5004  
Email: nickk@niiipuu.org

All questions must be submitted no later than 5 days prior to the date for submission of proposals. Questions and answers regarding the RFP may be shared with all bidders known to be interested in submitting a proposal.